

GLENDALE ELEMENTARY SCHOOL DISTRICT NO. 40

Regular Meeting of the Governing Board

January 12, 2017, 5:30 p.m.

Public Notice - Meeting Agenda

Notice of this meeting has been posted consistent with the requirements of A.R.S. §38-431.02. The meeting's location is the Board Room in the District Office, 7301 N. 58th Avenue, Glendale.

The Board reserves the right to change the order of items on the agenda, with the exception of public hearings, which are scheduled for a specific time. At the chair's discretion, the Board may carry over consideration of any business not concluded by 9:00 p.m. to the next regular meeting's agenda. Governing Board members may participate via telephone conference call if necessary. The Governing Board reserves the right to convene to executive session for the purpose of obtaining legal advice from its attorney for any item listed on the agenda, in person or by telephone, pursuant to A.R.S. §38-431.03(A)(3).

GOVERNING BOARD PRIORITIES

- Student Achievement
- Quality Teachers and Staff
- Financial Stability
- Community Engagement

OUR GOALS

- Increase Student Achievement
 - Eliminate the Achievement Gap
-

5:00 p.m. Ceremony and Reception

The Governing Board will publicly commemorate the new and re-elected Board members' swearing of the oath of office. A reception will immediately follow the swearing-in ceremony.

1. Call to Order and Roll Call

2. Organizational Meeting

Election of Officers

a) President of the Board

- i) Nominations
- ii) Motion _____ Second _____
- iii) Board Discussion
- iv) Vote

b) Clerk of the Board

- i) Nominations
- ii) Motion _____ Second _____
- iii) Board Discussion
- iv) Vote

3. Opening Exercises

- a. Offer of Spanish Interpretation
- b. Moment of Silence
- c. Pledge of Allegiance
- d. Adoption of Agenda
- e. Approval of Acting Clerk (if necessary)

4. Special Recognition

None at this time.

5. Call to the Public

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, the law permits

Individuals can access copies of documentation provided to the Board to substantiate administrations' recommendations, i.e. reports, detailed information, agreement documents, etc., the Friday before the Board meeting in each school's office, the Superintendent's office, or on the Governing Board's page of the District's website. Persons with disabilities may request reasonable accommodations by contacting (623) 237-7136 at least two days prior to the meeting.

Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be put on a future agenda.

Those wishing to address the Board should complete a "Call to the Public" form and submit it to the Board Secretary prior to the start of the meeting. Each speaker will be provided three (3) minutes to address the Board, unless provided other direction by the Board. At the outset of the speaker's remarks, the speaker should state their name and the Board requests that the speaker provide his/her address.

6. Consent Agenda

a. Approval of Minutes

The minutes of the December 2, 2016 Special Meeting, December 8, 2016 Regular Meeting, December 22, 2016 Special Meeting and December 22, 2016 Executive Session are submitted for approval.

b. Ratification of Vouchers

It is recommended the Governing Board approve the expense and payroll vouchers as presented.

c. Acceptance of Gifts

It is recommended the Governing Board ratify and approve acceptance of gifts offered to the District as presented.

d. Certified Personnel Report

It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, terminations and/or contract renewals of certified personnel.

e. Classified Personnel Report

It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, and/or terminations of classified personnel.

f. Travel

It is recommended the Governing Board approve employee requests for out of county, out of state travel as presented.

g. Surplus Property Disposal

It is recommended the Governing Board approve the items listed as surplus property and grant permission to dispose of them through public auction or salvage company.

h. Surplus Property Trade-In

It is recommended the Governing Board approve the item listed as surplus property and grant permission to use as a trade in for new equipment.

i. Facsimile Signatures

It is recommended the Governing Board approve the annual, routine reaffirmation of its authorization for the use of one Board member's original signature and facsimile signatures for the other Board members when signing expense and payroll vouchers.

j. Execution of Vouchers

It is recommended the Governing Board approve the annual, routine resolution authorizing the signing of vouchers between Board meetings, with ratification at the next meeting pursuant to A.R.S. § 15-321.

k. Hearing Officer List

It is recommended the Governing Board approve the annual, routine reaffirmation of the list of hearing officers who may be utilized for student discipline hearings or employee discipline hearings when needed as presented.

l. Authorization to Issue Preliminary Notices of Inadequacy

It is recommended the Governing Board approve the annual, routine authorization of the Superintendent, or his designee, to issue preliminary notices of inadequate classroom performance.

m. Employee and Student Discipline Hearings

It is recommended the Governing Board authorize the use of a hearing officer to conduct student and employee discipline hearings pursuant to A.R.S. § 15.341, 15-541, and 15-843, effective for the 2017 calendar year.

n. Student Activity Fund Balance Statement

It is recommended the Governing Board approve the Student Activity Fund Balance Statements for September, October and November 2016 as presented.

o. Auxiliary Operations Fund Balance Statement

It is recommended the Governing Board approve the Auxiliary Fund Balance Statements for September, October and November, 2016, as presented.

p. Request for Proposals

It is recommended the Governing Board award Request for Proposals 17.06.21 for Staffing and Recruitment Services to: Appleton Plus People, Futures Education, Gary D Stromberg & Associates, LLC, Maxim Healthcare Services, Inc., MTX Group, My Therapy Company, Substitutes Any Time, Teachers On Call, Parallel Education Division, EDU Staff, LLC, Delta T Group Phoenix Inc., Kaleidoscope Family Solutions Inc., Concentric Healthcare Staffing, Kelly Educational Services, and Corporate Job Bank Personnel Services for the 2016-2017 school year, with the right to renew for four (4) additional years.

7. Reports and Information Items

None at this time.

8. Action Items

None at this time.

9. Discussion Item

a. Community Events

The Governing Board will discuss parameters for the District's participation in community fundraising events.

10. Board and Superintendent Strategic Goals

a. Discussion: Goal Progress

The Governing Board will discuss the District's progress towards Board and Superintendent Strategic Goals and may provide administration with direction related to goals for possible future action.

11. Future Meetings and Events

a. Future Meetings

The Governing Board will review the list of upcoming Board meetings and potential agenda topics.

b. Agenda Item Requests

Governing Board Members will request items to be included on future meeting agendas for discussion, information and/or action.

12. Summary of Current Events

a. Superintendent Report

The Superintendent will present a brief summary of current events.

b. Governing Board Report

Governing Board Members will present brief summaries of current events, as necessary.

13. Adjournment

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 6.A. TOPIC: Approval of Minutes

SUBMITTED BY: Ms. Elizabeth Powell, Executive Assistant

RECOMMENDED BY: Mr. Joseph Quintana, Superintendent

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

RECOMMENDATION:

The minutes of the December 2, 2016 Special Meeting, December 8, 2016 Regular Meeting, December 22, 2016 Special Meeting and December 22, 2016 Executive Session are submitted for approval.

RATIONALE:

MINUTES OF THE SPECIAL MEETING OF THE GOVERNING BOARD
School District No. 40 of Maricopa County, Arizona
District Office Executive Conference Room
December 2, 2016

Present: Ms. Brenda Bartels, President
Ms. Mary Ann Wilson, Clerk
Mr. Jamie Aldama, Member
Mr. Martin Samaniego, Member
Ms. Sara Smith, Member

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Ms. Bartels at 8:04 a.m. She noted the presence of all five Board members, constituting a quorum, with four participating telephonically.

OPENING EXERCISES

Mr. Aldama moved to adopt the meeting agenda and Ms. Wilson seconded the motion. Upon call to vote, the motion carried.

CALL TO THE PUBLIC

None at this time.

ACTION ITEM

Arizona School Boards Association

Proposed Bylaw Changes The Governing Board discussed the proposed changes to Arizona School Boards Association bylaws and took action to provide direction in casting the Board's vote associated with these changes. *Note: Mr. Samaniego was disconnected at approximately 8:10 and was not able to be reached following. Ms. Wilson left the meeting at approximately 8:15 a.m.*

Proposal A ASBA Governance Committee proposes that if any director or officer on the ASBA Board of Directors misses more than one meeting in a given year it will be deemed that they have vacated their office.

Ms. Smith moved to vote Nay to the proposed change and Ms. Wilson seconded the motion. Upon call to vote, the motion carried.

Proposal B Chino Valley USD recommends that a bylaw may be amended or repealed by 2/3 of the member boards that are VOTING instead of by 2/3 vote of the entire membership.

Ms. Smith moved to vote Aye to the proposed change and Ms. Wilson seconded the motion. Upon call to vote, the motion carried.

Proposal C The ASBA Hispanic Native American Indian Caucus (HNAIC) proposal will allow a seat on the ASBA Board of Directors for the President and Past President of the HNAIC and one for the President of the Black Caucus.

Mr. Aldama moved to vote Aye to the proposed change and Ms. Smith seconded the motion. Upon call to vote, the motion carried.

Proposal D ASBA Governance Committee proposes a change that would require a candidate wishing to run from the floor for an Executive Officer position must provide written notification to the Nominating Committee and Executive Director one week prior to the annual membership meeting.

Mr. Aldama moved to vote Nay to the proposed change and Ms. Smith seconded the motion. Upon call to vote, the motion carried.

Proposal E Maricopa USD proposes the elimination of running from the floor for candidates who seek a position on the Executive Committee. The Nominating Committee should provide two or more nominees for each open seat on the Executive Committee to be voted on at the annual membership meeting.

Mr. Aldama moved to vote Nay to the proposed change and Ms. Smith seconded the motion. Upon call to vote, the motion carried.

Proposal F Oracle ESD proposes the elimination of running from the floor for candidates who seek a position on the Executive Committee.

Mr. Aldama moved to vote Nay to the proposed change and Ms. Smith seconded the motion. Upon call to vote, the motion carried.

ADJOURNMENT

Ms. Smith moved to adjourn the meeting and Mr. Aldama seconded the motion. Upon call to a vote, the motion carried and the regular meeting adjourned at 8:25 a.m.

Submitted by:

Elizabeth Powell, Executive Assistant

Approved By:

Mary Ann Wilson, Clerk of the Board

Date: January 12, 2017

**MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD
School District No. 40 of Maricopa County, Arizona
District Office Governing Board Room
December 8, 2016**

Present: Ms. Brenda Bartels, President
Ms. Mary Ann Wilson, Clerk
Mr. Jamie Aldama, Member
Ms. Sara Smith, Member

Absent: Mr. Martin Samaniego, Member

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Ms. Bartels at 5:30 p.m. She noted the presence of four of five Board members, with Mr. Samaniego absent, constituting a quorum.

OPENING EXERCISES

Ms. Bartels welcomed everyone and thanked them for coming. She called for a moment of silence and asked the students from Bicentennial South's singing group to lead the Pledge of Allegiance.

Mr. Aldama moved to adopt the meeting agenda and Ms. Smith seconded the motion. Upon call to vote, the motion carried.

SPECIAL RECOGNITION

Student Performance Third grade students from Bicentennial South Elementary School performed the following musical selections under the direction of Ms. Mary Bennett:

One Small Step by Sally K. Albrecht and Jay Althouse
Winter Wonderland, by Felix Bernard and Richard B. Smith
Marshmallow World by Carl Sigman and Peter DeRose
Jingle Bells by James Lord Pierpont
Jingle Bell Rock by Joe Beal and Jim Boothe
Feliz Navidad by Jose Feliciano

CALL TO THE PUBLIC

Mr. John Dyer addressed the Governing Board to express his gratitude to administration, the community, support staff, and everyone who pulled together to make the school closure earlier this year have a minimal impact on students and teachers.

CONSENT AGENDA

Ms. Smith moved to approve the consent agenda as presented. Ms. Wilson seconded the motion. Upon call to vote, the motion carried and the following items were approved:

Approval of Minutes The Governing Board approved the minutes of the November 17, 2016, Regular Meeting.

Ratification of Vouchers The Governing Board approved the expense and payroll vouchers as presented.

Acceptance of Gifts The Governing Board ratified and approved acceptance of gifts offered to the District as presented.

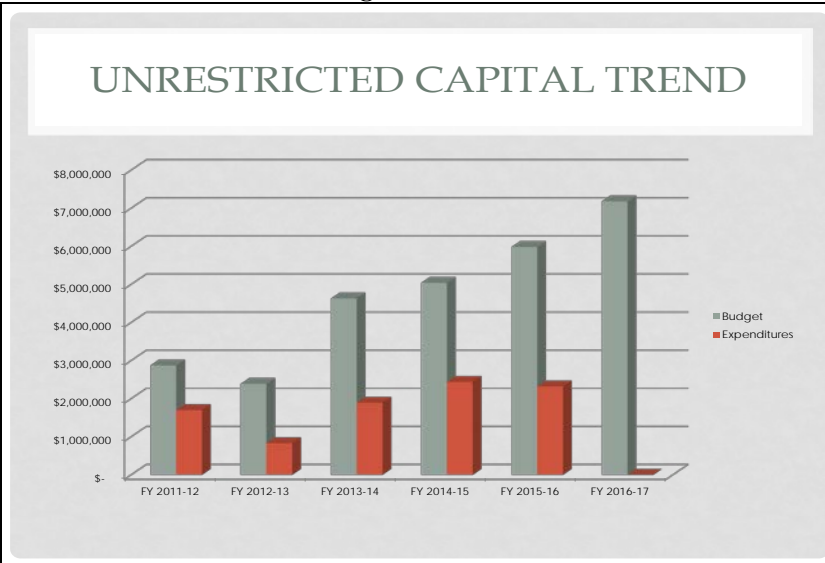
| <u>Donor</u> | <u>Gift</u> | <u>Recipient</u> |
|--|---|--------------------|
| Donor's Choose | "New Toys" Project Est. Value \$500.00 | American |
| Donor's Choose | "To Computer Programming and Beyond" Project Est. Value \$675.00 | American |
| AMF Bowling | 8 coupons for 1 free bowling session for student incentives | American |
| Rosemary Garcia | \$10.00 Donation to Student Council | Bicentennial North |
| Donor's Choose | "Cheerleaders Need Uniforms" Project Est. Value \$350.00 | Challenger |
| Coca Cola | \$22.48 gift to school | Challenger |
| Coyote Ridge Booster Club | \$359.04 gift to student council | Coyote Ridge |
| Wells Fargo Community Support Campaign | \$166.14 Classroom Field Trips | Coyote Ridge |
| AZ Kids Think Too | 23 Hygiene bags for incoming refugee students Est. Value \$450.00 | District Wide |
| Child Safety Network | Donation of 70 Turkeys for Student Families | District Wide |
| Palo Verde Dentistry (Dr. Phan) | \$500.00 Student Incentives | GSA |

FY 2017 REVISED #1 EXPENDITURE BUDGET

PRESENTED 12/8/2016

| FY17 GENERAL BUDGET LIMIT | | | |
|---------------------------|----------------------|--------------|----------------------|
| Adopted | | Revised #1 | |
| RCL | \$ 60,958,000 | RCL | \$ 60,958,000 |
| Override | \$ 9,466,564 | Override | \$ 9,333,420 |
| BBCF | \$ 2,855,429 | BBCF | \$ 2,855,429 |
| Transfer | \$ - 458,653 | Transfer | \$ - 466,132 |
| TOTAL | \$ 72,821,340 | TOTAL | \$ 72,680,717 |

| FY17 UNRESTRICTED CAPITAL | | | |
|---------------------------|---------------------|--------------|---------------------|
| Adopted | | Revised #1 | |
| BBCF | \$ 2,423,374 | BBCF | \$ 2,322,492 |
| Interest | \$ 20,000 | Interest | \$ 24,204 |
| RCL | \$ 2,148,379 | RCL | \$ 2,095,125 |
| DAA | \$ 840,546 | DAA | \$ 840,780 |
| TOTAL | \$ 6,568,603 | Prop. 123 | \$ 560,553 |
| | | TOTAL | \$ 7,181,222 |



LEGISLATIVE REDUCTIONS

| Year | M&O | CORL | SCA (or DAA) | Total |
|--------------|------------------------|------------------------|-------------------------|-------------------------|
| 2009 | \$ 1,386,913.13 | \$ - | \$ 307,194.00 | \$ 1,694,107.13 |
| 2010 | \$ - | \$ - | \$ 2,013,781.00 | \$ 2,013,781.00 |
| 2011 | \$ 1,605,426.00 | \$ - | \$ 2,351,130.00 | \$ 3,956,556.00 |
| 2012 | \$ - | \$ 1,280,766.00 | \$ 2,690,341.00 | \$ 3,971,107.00 |
| 2013 | \$ - | \$ 1,075,384.00 | \$ 2,292,084.00 | \$ 3,367,468.00 |
| 2014 | \$ - | \$ - | \$ 3,381,567.00 | \$ 3,381,567.00 |
| 2015 | \$ - | \$ - | \$ 3,594,172.00 | \$ 3,594,172.00 |
| 2016 | \$ - | \$ - | \$ 5,082,580.40 | \$ 5,082,580.40 |
| 2017 | \$ - | \$ - | \$ 4,957,703.00 | \$ 4,957,703.00 |
| Total | \$ 2,992,339.13 | \$ 2,356,150.00 | \$ 26,670,552.40 | \$ 32,019,041.53 |

Estimate

2014 - CORL now known as District Additional Assistance; SCA fund deleted.

- 91% of reductions are specific to capital funding

- ### FINAL THOUGHTS
1. Current Year Funding (CYF) would have caused GESD to decrease the budget by approximately \$1.6 million
 2. Continue to allocate a portion of RCL/DAA into Capital
 3. Mitigate declining enrollment
 4. Implementation of Proposition (Prop. 206) will be a significant financial impact to GESD

Mr. Aldama inquired if the one hundredth day of school had passed yet. He asked students from charter schools were enrolling after the 100th day as had been reported in

the past. He encouraged administration and the Board to start thinking outside the box in order to increase student enrollment.

Ms. Smith moved to approve the recommendation as stated and Ms. Wilson seconded the motion. Upon call to vote the motion carried.

Revised 2016-2017 School
Year Calendars

Mr. Quintana recommended the Governing Board approve revised 2016-2017 school year calendars for Glendale Landmark School and Challenger Middle School as a result of the temporary closures.

Ms. Wilson moved to approve the recommendation as stated and Mr. Aldama seconded the motion. Upon call to vote the motion carried.

Policy Revision
Second Reading

Mr. Quintana recommended the Governing Board approve the second reading and adoption of proposed revisions to Policy *GCCA Professional/Support Staff Sick Leave*.

Ms. Wilson noted the revised regulation contains details which she had noticed were missing from the revised policy.

Mr. Aldama stated his concerns for the record: he suggests adding domestic partner as a familial relationship; the other relationships listed seem too vague/general, and also had concerns with the language stating the conditions in which maternity leave may be taken.

Dr. Goodwin addressed Mr. Aldama's concerns to be noted by the Meet and Confer group when the policy is reviewed again.

Ms. Bartels noted questions were raised following a webinar regarding Proposition 206, and Dr. Goodwin confirmed the policy would be reviewed again this year to integrate changes from the passage of Prop. 206.

Mr. Aldama asked when information is requested from an employee's physician, who is asking for this. Dr. Goodwin explained these situations are handled by Human Resources.

Ms. Smith moved to approve the recommendation as stated and Mr. Aldama seconded the motion. Upon call to vote the motion carried.

Suspension of Policy

Mr. Quintana recommended the Governing Board approve the suspension of Board Policy *BGB-Policy Adoption*, related to the first and second reading of recommended revisions to Board Policy *CBI- Evaluation of Superintendent* as listed in Item 7.G. of this Board meeting agenda dated December 8, 2016.

Ms. Wilson moved to approve the recommendation as stated and Ms. Smith seconded the motion. Upon call to vote the motion carried.

Policy Revision First
and Second Reading

The Governing Board considered taking action to approve the first and second reading and adoption of revisions to Policy *CBI-Evaluation of Superintendent*. Ms. Bartels noted changes requested in the last meeting had been integrated into the documents before them.

Ms. Smith moved to approve the first and second reading and adoption of revisions to Policy *CBI-Evaluation of Superintendent* and Ms. Wilson seconded the motion. Upon call to vote the motion carried.

DISCUSSION ITEM

Superintendent Evaluation
Process

The Governing Board discussed how the Superintendent's Evaluation Process will move forward.

Ms. Bartels asked to have Part I provided to the Board next week to complete prior to the December 22nd meeting. She asked to have Mr. Quintana present his goal progress reports (District and personal) at the December 22nd meeting. Ms. Smith asked Mr. Quintana to summarize the updates he had given the Board during meetings for his reports in order to keep it simple and not extensive. The meeting will begin at 3:00 p.m. on the 22nd in order to allow ample time for the evaluation to be completed.

BOARD AND SUPERINTENDENT STRATEGIC GOALS

Goal Progress The Governing Board discussed the District's progress towards Board and Superintendent Strategic Goals.

Mr. Quintana noted information shared with the Board in the last update regarding progress and work towards accomplishing the District's goals.

Note: Mr. Aldama left the meeting during the goal progress discussion at approximately 6:45 p.m.

FUTURE MEETINGS AND EVENTS

Future Meetings: The Board reviewed the list of upcoming meetings and planned agenda items.

The next meeting is scheduled on January 12th. The Board will also hold a reception prior to the start of the meeting for the ceremonial swearing in of new and returning Governing Board members.

Ms. Bartels asked when Benchmark data would be available for a report to be presented in a Board meeting. This will be done at the January special meeting.

**Agenda Item
Requests:**

Governing Board Members were given the opportunity to request items to be included on future meeting agendas for discussion, information and/or action.

Ms. Smith asked to have ASBA brought in to facilitate a workshop with the Board and Executive Team. This will be scheduled as a study session attached to the January special meeting.

Ms. Wilson suggested the Board conduct a self-evaluation in January.

SUMMARY OF BOARD AND SUPERINTENDENT CURRENT EVENTS

Mr. Quintana encouraged everyone to take advantage of the many student performances scheduled in the coming weeks, and also asked Board members to inform his office of any events they plan to attend so appropriate notice can be posted as necessary. He added this is a time of year when encouraging words and being extra supportive of one another is especially important.

Ms. Smith complimented Educational Services for the District Math Night held earlier this week.

Ms. Wilson shared her holiday wishes for everyone. She gave a special shout out for the District's music teachers and the extra effort they put forward to bring holiday performances to our families.

Ms. Bartels acknowledged the students who performed earlier in the meeting and thanked them for the wonderful performance.

Mr. Quintana made mention of the District's Adopt a Family program currently underway and the need for additional individuals to step forward to help these very deserving families.

ADJOURNMENT

Ms. Smith moved to adjourn the meeting and Ms. Wilson seconded the motion. Upon call to a vote, the motion carried and the regular meeting adjourned at 7:05 p.m.

Submitted by:

Elizabeth Powell, Executive Assistant

Approved By:

Mary Ann Wilson, Clerk of the Board

Date: January 12, 2017

**MINUTES OF THE SPECIAL MEETING OF THE GOVERNING BOARD
School District No. 40 of Maricopa County, Arizona
District Office Governing Board Room
December 22, 2016**

Present: Ms. Brenda Bartels, President
Ms. Mary Ann Wilson, Clerk
Mr. Jamie Aldama, Member
Ms. Sara Smith, Member

Absent: Mr. Martin Samaniego, Member

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Ms. Bartels at 3:00 p.m. She noted the presence of four of five Board members, with Mr. Samaniego absent, constituting a quorum.

OPENING EXERCISES

Ms. Bartels welcomed everyone and thanked them for coming. She called for a moment of silence followed by the Pledge of Allegiance.

Ms. Bartels announced that due to Mr. Samaniego's absence, there would not be a recess at 5:00 p.m. for the reception (although refreshments would still be served at about 4:30 p.m. for anyone attending the meeting.) Ms. Smith moved to adopt the meeting agenda and Ms. Wilson seconded the motion. Upon call to vote, the motion carried.

SPECIAL RECOGNITION

Governing Board

Member Recognition The Governing Board recognized Mr. Martin Samaniego for his service to the Glendale Elementary School District during his term as Governing Board Member. Mr. Quintana stated he would ensure Mr. Samaniego receives the plaque made in recognition for his service.

CALL TO THE PUBLIC

None at this time.

CONSENT AGENDA

Ms. Smith moved to approve the consent agenda and Mr. Aldama seconded the motion. Upon call to vote, the motion carried and the following items were approved:

Certified Personnel: The Board approved the employments, resignations, retirements, promotions, leaves of absence, and/or terminations of certified personnel:

New Employment*

| | | | |
|-----------------|---------|--------------|----------|
| Retzloff, Gerry | Teacher | \$16,930.69* | 01/09/17 |
| Saikhon, Tamari | Teacher | \$16,930.69* | 01/09/17 |

*Salary is subject to change pending employment and transcript verification.

**Rehire Smart School-Issuance of Contract for 16-17 School Year

Correction to Resignation Date

| | | | |
|----------------|---------|--|----------|
| Corey, Jeffrey | Teacher | | 12/07/16 |
|----------------|---------|--|----------|

Change of Position

| | | | |
|----------------|-------------------------------|--|----------|
| Howe, Jenifer | from Guest Teacher to Teacher | | 12/19/16 |
| McBreen, Paul | from Guest Teacher to Teacher | | 12/19/16 |
| Orcutt, Peyton | from Guest Teacher to Teacher | | 12/19/16 |

Retirements

| | | | |
|----------------|---------|--|----------|
| Fischer, Terry | Teacher | | 12/23/16 |
|----------------|---------|--|----------|

*Entering Phased Retirement

Guest Teacher - New Hire

| | | | |
|---------------------|---------------|--|----------|
| Schooler, Joseph A. | Guest Teacher | | 12/01/16 |
|---------------------|---------------|--|----------|

Guest Teacher - Resignation

| | | | |
|-----------------|--------------------------------|--|----------|
| Taylor, Lori E. | Guest Teacher Other Employment | | 12/01/16 |
|-----------------|--------------------------------|--|----------|

Leave of Absence

| | | | |
|----------------|-----------------------------|--|---------------------|
| Wright, Kellie | Speech Language Pathologist | | 02/13/17 - 05/08/17 |
|----------------|-----------------------------|--|---------------------|

Classified Personnel The Governing Board approved the following employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, and/or terminations of classified personnel as presented.

New Employment

| | | | |
|--------------------|---|---------|----------|
| Garza, Vanessa R. | Campus Monitor | \$8.54 | 12/05/16 |
| Johnson, Sophia E. | Substitute Part-Time Recruiting Secretary | \$11.49 | 12/05/16 |
| Radkte, David J. | Trainee School Bus Driver | \$12.07 | 01/09/17 |
| Rivera, Rosa | Substitute Cleaner | \$9.90 | 11/28/16 |
| Sadow, Melissa A. | Educational Assistant | \$10.36 | 12/05/16 |

Position Change

| | | | |
|-------------------|--|---------|----------|
| Acejo, Michelle | From Substitute Cleaner to Lead Custodian | \$12.68 | 12/12/16 |
| Bender, Wyatt, J. | From Food Service Manager to Warehouse Delivery Driver | \$13.76 | 01/09/17 |
| Lopez, Anthony J. | From Substitute Cleaner to Cleaner II | \$9.90 | 11/28/16 |
| Mellouk, Moez | From Bus Monitor to Substitute Bus Monitor | \$9.20 | 11/28/16 |
| Ortega, Ruth A. | From Substitute Food Service Worker to Food Service Worker | \$9.48 | 12/05/16 |
| Pike, Anthony | From Trainee School Bus Driver to Bus Monitor | \$9.20 | 12/05/16 |
| Ramirez, Maria C. | From Substitute Cleaner to Cleaner II | \$10.08 | 12/12/16 |

Resignation

| | | | |
|------------------------|-------------------------|------------------|----------|
| Allen, Don | School Bus Driver | Other Employment | 12/09/16 |
| Bustamante, Ashley | Campus Monitor | Move | 12/2/16 |
| Her Many Horses, Lorna | Educational Assistant | Education | 12/14/16 |
| Morris, Nicole | Attendance Secretary | Personal | 11/22/16 |
| Quintero, Norma | Food Service Worker | Health | 11/29/16 |
| Super, Ali | Food Service Specialist | Personal | 12/08/16 |
| Torres, Angie Ruth | Food Service Manager | Personal | 12/23/16 |

Additional Position

| | | | |
|---------------|----------------|--------|----------|
| Pence, Pamela | Campus Monitor | \$9.20 | 08/08/16 |
|---------------|----------------|--------|----------|

Change in Pay (Prop 206)

| | | | |
|----------------------------------|------------------------------|----------|---------|
| Aceves Tavares, Dulce Maria | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Acosta Rosales, Rosalio | Campus Monitor | 1/1/2017 | \$10.00 |
| Aguilar, Sylvia Ann | Food Services - Worker | 1/1/2017 | \$10.00 |
| Amaya, Eugenia | Food Services - Worker | 1/1/2017 | \$10.00 |
| Ancira, Alicia A | Food Services - Worker | 1/1/2017 | \$10.00 |
| Arballo, Veronica S | Campus Monitor | 1/1/2017 | \$10.00 |
| Arellano, Emily L | Campus Monitor | 1/1/2017 | \$10.00 |
| Austerman, Larry R | Sub - Food Services | 1/1/2017 | \$10.00 |
| Avalos, Priscilia | Campus Monitor | 1/1/2017 | \$10.00 |
| Baker, Marsha | Campus Monitor | 1/1/2017 | \$10.00 |
| Banuelos, Mina | Food Services - Worker | 1/1/2017 | \$10.00 |
| Barajas, Ana K | Cleaner II | 1/1/2017 | \$10.00 |
| Barajas-Tapia, Francisco Antonio | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Barragan, Roxanne C | Food Services - Cashier | 1/1/2017 | \$10.00 |
| Barraza, Carmen B | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Basave, Juan G | Ed Assist - Ortho Impaired | 1/1/2017 | \$10.00 |
| Bender, Lorri L | Sub - Extended Day | 1/1/2017 | \$10.00 |
| Bermudez-Lopez, Veronica B | Food Services - Worker | 1/1/2017 | \$10.00 |
| Bohn, Monique | Campus Monitor | 1/1/2017 | \$10.00 |
| Bolin, Lela M | Food Services - Worker | 1/1/2017 | \$10.00 |
| Bowden, Jennifer K | Ed Assist - Spec Ed Resource | 1/1/2017 | \$10.00 |
| Bowdry, LaShane Shereen | Sub - Bus Monitor | 1/1/2017 | \$10.00 |

| | | | |
|----------------------------|------------------------------|----------|---------|
| Bradley, Kealohilani C | Campus Monitor | 1/1/2017 | \$10.00 |
| Brothers, Adrian J | Ed Assist - Standard 1:1 | 1/1/2017 | \$10.00 |
| Brothers, Adrian J | Sub Campus Monitor | 1/1/2017 | \$10.00 |
| Brown, Alfred L | Sub - Food Services | 1/1/2017 | \$10.00 |
| Brown, Loretta A | Family Services Advocate | 1/1/2017 | \$10.00 |
| Burciaga, Rosario Gonzales | Food Services - Worker | 1/1/2017 | \$10.00 |
| Caban, Doris | Bus Monitor | 1/1/2017 | \$10.00 |
| Campa, Leticia | Food Services - Worker | 1/1/2017 | \$10.00 |
| Canales, Monica S | Ed Assist - Standard - CEP | 1/1/2017 | \$10.00 |
| Canela, John D | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Carbajal, Vivian D | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Carmelo, Daniel R | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Carrasco, Jillia A | Campus Monitor | 1/1/2017 | \$10.00 |
| Carter, Maurice D | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Casas, Maria Guadalupe | Food Services - Worker | 1/1/2017 | \$10.00 |
| Castillo, Juana | Food Services - Worker | 1/1/2017 | \$10.00 |
| Castro, Miriam Arlene | Food Services - Cashier | 1/1/2017 | \$10.00 |
| Castro, Patricia A | Campus Monitor | 1/1/2017 | \$10.00 |
| Chambers, Diane N | Campus Monitor | 1/1/2017 | \$10.00 |
| Chaney, Denise D | Sub - Bus Monitor | 1/1/2017 | \$10.00 |
| Chavez Ronquillo, Elvia G | Cleaner II | 1/1/2017 | \$10.00 |
| Chavez, Julia E | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Chavez, Manuel A | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Chavez, Sara L | Campus Monitor | 1/1/2017 | \$10.00 |
| Chavez, Sylvia | Food Services - Worker | 1/1/2017 | \$10.00 |
| Chrisco, Korinna M | Ed Assist - Spec Ed Resource | 1/1/2017 | \$10.00 |
| Contreras, Maria E | Campus Monitor | 1/1/2017 | \$10.00 |
| Correa, Emily M | Ed Assist - Standard - CEP | 1/1/2017 | \$10.00 |
| Cota, Arlene Victoria | Food Services - Worker | 1/1/2017 | \$10.00 |
| Cota, Francisca D | Food Services - Worker | 1/1/2017 | \$10.00 |
| Cox, Darcie A | Campus Monitor | 1/1/2017 | \$10.00 |
| Cruz Martinez, Mayra A | Food Services - Cashier | 1/1/2017 | \$10.00 |
| Cue, Joyce Y | Bus Monitor | 1/1/2017 | \$10.00 |
| Czerwinski, Susan B | Food Services - Worker | 1/1/2017 | \$10.00 |
| Daniels, Charlene | Bus Monitor | 1/1/2017 | \$10.00 |
| Dazey, Trisha Ruth | Ed Assist - Spec Ed Resource | 1/1/2017 | \$10.00 |
| Deaton, Susan K | Bus Monitor | 1/1/2017 | \$10.00 |
| Desselles, Charles | Campus Monitor | 1/1/2017 | \$10.00 |
| Desselles, Charles | Ed Assist - Spec Ed Resource | 1/1/2017 | \$10.00 |
| Dhaliwal, Amrinder K | Ed Assist - Spec Ed Resource | 1/1/2017 | \$10.00 |
| Dippold, Jennifer C | Sub - Extended Day | 1/1/2017 | \$10.00 |
| Duncan, Carleesa V | Ed Assist - Spec Ed Resource | 1/1/2017 | \$10.00 |
| Echeverria, Jeannie | Food Services - Worker | 1/1/2017 | \$10.00 |
| Edelson, Justin S | Ed Assist - Standard | 1/1/2017 | \$10.00 |
| Edwards, Janaea A | Campus Monitor | 1/1/2017 | \$10.00 |
| Elder, Maria L | Campus Monitor | 1/1/2017 | \$10.00 |
| Ellis, Carol A. | Sub - Extended Day | 1/1/2017 | \$10.00 |
| Encizo, Leticia A | Food Services - Worker | 1/1/2017 | \$10.00 |
| Enriquez Mendoza, Laura | Campus Monitor | 1/1/2017 | \$10.00 |
| Escobedo, Guadalupe | Campus Monitor | 1/1/2017 | \$10.00 |
| Farley, Michelle Marie | Campus Monitor | 1/1/2017 | \$10.00 |
| Fender, Robert J | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Fields, Laurie M | Campus Monitor | 1/1/2017 | \$10.00 |
| Filippone, Vali Maria | Campus Monitor | 1/1/2017 | \$10.00 |
| Galaviz, Ashley | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Galvez Carillo, Carismeldi | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Garcia, Corina G | Campus Monitor | 1/1/2017 | \$10.00 |
| Garcia, Estefany Z | Food Services - Cashier | 1/1/2017 | \$10.00 |
| Garcia, Lorena | Food Services - Worker | 1/1/2017 | \$10.00 |
| Garner, Contina Ann | Food Services - Worker | 1/1/2017 | \$10.00 |
| Garza, Vanessa R | Campus Monitor | 1/1/2017 | \$10.00 |
| Gomez De Jesus, Milagro | Family Services Advocate | 1/1/2017 | \$10.00 |

| | | | |
|----------------------------------|----------------------------|----------|---------|
| Gomez, Daniel Cruz | Ed Assist - Ortho Impaired | 1/1/2017 | \$10.00 |
| Gonzalez, Elia K | Campus Monitor | 1/1/2017 | \$10.00 |
| Gonzalez, Laura E | Cleaner II | 1/1/2017 | \$10.00 |
| Gonzalez, Maria C | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Goodwin, Norward L | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Griego, Nicole Rosanne | Campus Monitor | 1/1/2017 | \$10.00 |
| Griffin, Dennis A | Food Services - Worker | 1/1/2017 | \$10.00 |
| Guerrero, Orlando A | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Guzman, Julieta | Cleaner I | 1/1/2017 | \$10.00 |
| Hampton, Kimberly A | Food Services - Worker | 1/1/2017 | \$10.00 |
| Hernandez, Lenira A | Food Services - Worker | 1/1/2017 | \$10.00 |
| Hernandez, Maria L | Food Services - Worker | 1/1/2017 | \$10.00 |
| Hernandez-Guevara, Selina R | Campus Monitor | 1/1/2017 | \$10.00 |
| Herrera, Luz E | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Higareda Ramirez, Bertha A | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Hinojosa, Maria Refujio Amaya De | Cleaner II | 1/1/2017 | \$10.00 |
| Hoepelman, Stephanie A | Ed Assist - Ortho Impaired | 1/1/2017 | \$10.00 |
| Holguin, Christian | Ed Assist - Standard | 1/1/2017 | \$10.00 |
| Houston, Jermaine L | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Huaracha, Veronica E | Campus Monitor | 1/1/2017 | \$10.00 |
| Hunt, Antonio J | Food Services - Worker | 1/1/2017 | \$10.00 |
| Johnson, Cheryl E | Campus Monitor | 1/1/2017 | \$10.00 |
| Johnson, Matthew L | Food Services - Worker | 1/1/2017 | \$10.00 |
| Jones, Dimitria N | Bus Monitor | 1/1/2017 | \$10.00 |
| Jones, Nicole Marie | Ed Assist - Standard | 1/1/2017 | \$10.00 |
| Juarez, Antonia | Food Services - Worker | 1/1/2017 | \$10.00 |
| Kadhim, Nada Hashem | Food Services - Worker | 1/1/2017 | \$10.00 |
| Khanal, Saraswati | Campus Monitor | 1/1/2017 | \$10.00 |
| Kinlicheenie, Ralphine | Campus Monitor | 1/1/2017 | \$10.00 |
| Landeros, Maria G | Ext Day - Activity Leader | 1/1/2017 | \$10.00 |
| Lara, Elena | Campus Monitor | 1/1/2017 | \$10.00 |
| Lee, Irene A. | Sub - Food Services | 1/1/2017 | \$10.00 |
| Leyba, Maria D | Food Services - Cashier | 1/1/2017 | \$10.00 |
| Limon Rodriguez, Rosa Elena | Family Services Advocate | 1/1/2017 | \$10.00 |
| Lizarraga Villa, Kimberly G | Campus Monitor | 1/1/2017 | \$10.00 |
| Lopez, Anthony J | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Lopez, Diana | Family Services Advocate | 1/1/2017 | \$10.00 |
| Lopez, Teresa | Cleaner II | 1/1/2017 | \$10.00 |
| Luevano Hernandez, Xochitl A | Food Services - Worker | 1/1/2017 | \$10.00 |
| Madrigal, Maria J | Food Services - Worker | 1/1/2017 | \$10.00 |
| Marshall, Shaniqua T | Sub - Bus Monitor | 1/1/2017 | \$10.00 |
| Martinez, Jessica Rose | Campus Monitor | 1/1/2017 | \$10.00 |
| Mazariegos, Cristina P | Food Services - Worker | 1/1/2017 | \$10.00 |
| McCall, Magayla Lynne | Campus Monitor | 1/1/2017 | \$10.00 |
| McCall, Magayla Lynne | Family Services Advocate | 1/1/2017 | \$10.00 |
| Mcdonald, Kate E | Campus Monitor | 1/1/2017 | \$10.00 |
| Mcinerney, Nancy M | Food Services - Worker | 1/1/2017 | \$10.00 |
| Mellouk, Moez | Sub - Bus Monitor | 1/1/2017 | \$10.00 |
| Mendez, Cynthia E | Campus Monitor | 1/1/2017 | \$10.00 |
| Mendoza, Aura L. | Food Services - Worker | 1/1/2017 | \$10.00 |
| Miranda, Edward Romero Jr. | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Misbeek, Marjorie F | Campus Monitor | 1/1/2017 | \$10.00 |
| Moreno, Maria L | Food Services - Worker | 1/1/2017 | \$10.00 |
| Munoz, Angela S | Campus Monitor | 1/1/2017 | \$10.00 |
| Munoz, Concepcion Cayetana | Campus Monitor | 1/1/2017 | \$10.00 |
| Murillo, Denecia Y | Campus Monitor | 1/1/2017 | \$10.00 |
| Murillo, Monica | Food Services - Worker | 1/1/2017 | \$10.00 |
| Nava, Brenda Y | Ed Assist - Standard | 1/1/2017 | \$10.00 |
| Newell, Catherine A | Ed Assist - Standard | 1/1/2017 | \$10.00 |
| Niemier, Michelle Marie | Food Services - Worker | 1/1/2017 | \$10.00 |
| Nosov, Tatiana Danilovna | Food Services - Worker | 1/1/2017 | \$10.00 |
| Olague, Michelle Dawn | Sub - Extended Day | 1/1/2017 | \$10.00 |

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|--------------------------------|------------------------------|----------|---------|
| Ortega, Ruth | Food Services - Worker | 1/1/2017 | \$10.00 |
| Ortez Mendoza, Paula | Campus Monitor | 1/1/2017 | \$10.00 |
| Pacheco, Monica | Ed Assist - Spec Ed Resource | 1/1/2017 | \$10.00 |
| Pape, Beverly J | Bus Monitor | 1/1/2017 | \$10.00 |
| Pasos, Sabrina Jonel | Bus Monitor | 1/1/2017 | \$10.00 |
| Pate, Sandra L | Ext Day - Activity Leader | 1/1/2017 | \$10.00 |
| Pena Nunez, Maria De La Luz | Food Services - Worker | 1/1/2017 | \$10.00 |
| Peralta, Adrian F | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Perez Martinez, Hilda I | Sub-Extended Day | 1/1/2017 | \$10.00 |
| Perez, Alexandra V | Bus Monitor | 1/1/2017 | \$10.00 |
| Perez, Cristina R | Food Services - Worker | 1/1/2017 | \$10.00 |
| Perez, Debora Cassandra | Ed Assist - Spec Ed Resource | 1/1/2017 | \$10.00 |
| Powers, Esmeralda San Jo | Bus Monitor | 1/1/2017 | \$10.00 |
| Quintero, Grace S | Food Services - Worker | 1/1/2017 | \$10.00 |
| Ramirez, Jenny | Campus Monitor | 1/1/2017 | \$10.00 |
| Ramirez, Maria Cristina | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Ramos, Angelica | Campus Monitor | 1/1/2017 | \$10.00 |
| Rivera, Rosa I | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Robinson, Hearly L | Ed Assist - Ortho Impaired | 1/1/2017 | \$10.00 |
| Rodriguez, Erica M | Ed Assist - Standard | 1/1/2017 | \$10.00 |
| Rodriguez, Paul Francis | Campus Monitor | 1/1/2017 | \$10.00 |
| Rosales De Cardoza, Rosa Delia | Food Services - Worker | 1/1/2017 | \$10.00 |
| Rouse, Johnathan M | Ed Assist - Ortho Impaired | 1/1/2017 | \$10.00 |
| Ruelas, Natalie | Ed Assist - Standard - CEP | 1/1/2017 | \$10.00 |
| Ruelas, Natalie | Sub-Extended Day | 1/1/2017 | \$10.00 |
| Ruiz, Brenda S | Campus Monitor | 1/1/2017 | \$10.00 |
| Ruiz, Brenda S | Ed Assist - Spec Ed Resource | 1/1/2017 | \$10.00 |
| Ruiz, Maria G | Campus Monitor | 1/1/2017 | \$10.00 |
| Rutledge, Andrea K | Ed Assist - Standard - CEP | 1/1/2017 | \$10.00 |
| Salazar, Olga L | Food Services - Worker | 1/1/2017 | \$10.00 |
| Salguero Linares, Valeriana | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Salih, Pary | Campus Monitor | 1/1/2017 | \$10.00 |
| Salih, Pary | Ed Assist - Spec Ed Resource | 1/1/2017 | \$10.00 |
| Sanchez, Lidia P | Food Services - Worker | 1/1/2017 | \$10.00 |
| Sandoval, Serafin | Food Services - Worker | 1/1/2017 | \$10.00 |
| Shaw, Dave S | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Smith, Robert L | Campus Monitor | 1/1/2017 | \$10.00 |
| Soto, Sonia | Food Services - Worker | 1/1/2017 | \$10.00 |
| Spears, Wrenches L | Bus Monitor | 1/1/2017 | \$10.00 |
| Staats, Sierra | Food Services - Worker | 1/1/2017 | \$10.00 |
| Stearns, Theresa Marie | Ed Assist - Standard | 1/1/2017 | \$10.00 |
| Steel, Jeannie | Campus Monitor | 1/1/2017 | \$10.00 |
| Steel-thaxton, Angela D | Campus Monitor | 1/1/2017 | \$10.00 |
| Tarlton III, Robert William | Sub - Extended Day | 1/1/2017 | \$10.00 |
| Thorson, Barbara M | Campus Monitor | 1/1/2017 | \$10.00 |
| Tom, Thomas | Food Services - Worker | 1/1/2017 | \$10.00 |
| Topete, Angelica | Cleaner II | 1/1/2017 | \$10.00 |
| Ulen, Alyssa Nicole | Ext Day - Activity Leader | 1/1/2017 | \$10.00 |
| Urias, Ana L | Food Services - Worker | 1/1/2017 | \$10.00 |
| Valdes, Gabriel J | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Valenzuela, Jocelyn Y | Campus Monitor | 1/1/2017 | \$10.00 |
| Valera, Maria R | Food Services - Worker | 1/1/2017 | \$10.00 |
| Vandever, Dora Ann | Campus Monitor | 1/1/2017 | \$10.00 |
| Vasquez, Rufino R | Campus Monitor | 1/1/2017 | \$10.00 |
| Vega, Inez R | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Velazquez-Meza, Juan | Food Services - Worker | 1/1/2017 | \$10.00 |
| Veleta, Maria Y | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Vinson, Linda S | Food Services - Worker | 1/1/2017 | \$10.00 |
| Wallace, Nickolaus Dean | Sub - Cleaner | 1/1/2017 | \$10.00 |
| Washington, Keith | Campus Monitor | 1/1/2017 | \$10.00 |
| Washington, Keith | Ed Assist - Standard | 1/1/2017 | \$10.00 |
| Watson, Lori A | Food Services - Worker | 1/1/2017 | \$10.00 |

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|--------------------------|------------------------------|----------|---------|
| Westmoreland, James Roth | Sub - Food Services | 1/1/2017 | \$10.00 |
| Whelan, Michael | Food Services - Worker | 1/1/2017 | \$10.00 |
| Williams, Theresa J | Sub - Extended Day | 1/1/2017 | \$10.00 |
| Williams, Vicky L | Food Services - Worker | 1/1/2017 | \$10.00 |
| Wood, Teresa M | Food Services - Worker | 1/1/2017 | \$10.00 |
| Zamora, Liliana | Campus Monitor | 1/1/2017 | \$10.00 |
| Zamora, Liliana | Ed Assist - Spec Ed Resource | 1/1/2017 | \$10.00 |
| Zamora, Maricela | Campus Monitor | 1/1/2017 | \$10.00 |
| Zatarain, Agueda | Food Services - Worker | 1/1/2017 | \$10.00 |
| Zazueta Garcia, Veronica | Food Services - Worker | 1/1/2017 | \$10.00 |

REPORTS AND INFORMATION ITEMS

Superintendent's Progress Report

Mr. Quintana presented the Governing Board with the following Progress Report.

SUPERINTENDENT'S ANNUAL PROGRESS REPORT

December 22, 2016

TWO OVER-ARCHING DISTRICT GOALS

Increase Student Achievement

Eliminate the Achievement Gap

WHAT'S BEING DONE TO ACHIEVE GOALS

Professional Learning Communities Framework Implementation
See bullet points on handout

- Cindy Segotta-Jones was appointed the Assistant Superintendent for Education Services. Mrs. Segotta-Jones brought with her a wealth of knowledge and experience in implementing the Professional Learning Communities framework.
- Established and providing ongoing training for the District's Guiding Coalition. This group is made up of teacher leaders from each school and is designed to help push out the work related to the implementation of the Professional Learning Communities framework and practices.
- Created and implemented the use of District pacing guides.
- Recommended new reading instructional materials for Governing Board adoption (approved in November). The adopted materials will provide teachers and students with the resources they need to support teaching and learning reading.
- Eliminated grade level combination classrooms.
- Implemented Boys' Town Education Model at five schools. The model emphasizes behavior management practices, relationship building techniques, and social skills instruction.
- Gifted Differentiation Plans shifted from record keeping to instructional planning. Shift from focus on compliance of program services to a focus on instruction for students.
- Shifted the ELD Department's focus from compliance to support.
- Created five Newcomer Classrooms at four sites to better serve refugee students.
- Aligned assessments with GESD Benchmarks and AzMERIT.
 - Alignment occurs when assessment items are parallel in structure, content, and level of rigor and/or complexity.
 - A universal screener was implemented at the beginning of this school year to ensure appropriate and immediate interventions and enrichments are in place.

- Providing ongoing training and support for site administrators, AA's, and other site personnel in interpretation and use of benchmark assessment data.
- Met with site administrators individually to plan Title I budgets aligned with Continuous Improvement Plans.
- Implemented Quarterly Principal Reviews to discuss and assess progress at each site and provide targeted support.
- Job-embedded principal coaching model implemented. Dr. Kramer works closely with principals at Bicentennial South and Bicentennial North. Five of our more effective principals are paired with developing principals to provide support and coaching. The five principal coaches observe and learn effective coaching techniques from Dr. Kramer's modeling. Coordinators, directors, and the District Principal Coach are also supporting specific principals and schools.
- New 21st Century Grant Facilitator/Family Services Advocate Liaison (Liz Rivera) hired to expand work with schools and services for parents (Family Math workshops, speakers for coffee talks, family engagement classes through American Dream Academy, Friendly House, and United Way, etc.).
- Coordinator for Student Services with experience working with students who have special education and behavior needs hired at GSA.
 - Dr. Imel has raised expectations related to student learning.
- Special Education Leadership Team analyzing student performance on the AzMERIT by various disabilities to create action steps to address student needs.
- New Special Education Director meeting with Achievement Advisors and walking through classrooms with Achievement Advisors to provide guidance and to model using assistive technology for students with special needs. Also providing PD related to better understanding students with special needs and our roles and responsibilities related to our special needs students.

- Secured the Arizona State Personnel Development Grant (multi-year) for Smith and continue to support teachers' professional development of rigorous teaching and learning for all students, especially those identified as special education.
- Achievement Advisors and Educational Services Coordinators provide after-school and Saturday professional development for teachers based on targeted needs.
- Provide all new teachers with targeted support through New Teacher Induction Coaches.
- Provide Preschool teachers and educational assistants with four-hour professional development once a month.
- Retooled Achievement Advisor professional development to be job-embedded and targeted to our work to increase student achievement. In addition, new Achievement Advisors have been paired with a mentor AA to provide them an extra level of support.
- Educational Services team members continue to participate in classroom walkthroughs and provide support to collaborative teams.
- Began process of providing cultural competency training to all employees. To date, training has been conducted for site administrators, school office staff, DO administrators, DO administrative support staff, SELS, Welcome Classroom teachers, and school nurses.
- Maintain a positive and respectful relationship with the teacher's association leadership, which allows for issues to be resolved quickly, keeping our focus on student learning.
- Working to build the collaborative culture of a professional learning community, including defining what a collaborative culture is and understanding the real work of collaborative teams.
- Working to create a culture of shared responsibility for student learning. Blaming the students, the community, and other factors cannot be part of our culture.
- Increased fall recruitment efforts in response the teacher shortage.
- Provided the Governing Board with ongoing reports and data from benchmark and other assessment results.

Assessment Data

Student Snapshot

| | |
|---|-----------------|
| • Total Students: | 13,690 |
| • English Language Learners: | 2,335 (17%) |
| • Special Education: | 1,459 (11%) |
| • Gifted: | 1,073 (8%) |
| • Refugee: | 274 (2%) |
| • Free or Reduced Meal Program Eligibility: | 12,847 (91.69%) |
| • Stability/Mobility: | 85.88%/33.83% |



| AzMERIT English Language Arts | | | | | | | | | | | |
|-------------------------------|------|-----|------|--------|------------------|------|-----|------|--------|------------------|----------------|
| Grade | 2015 | | | | | 2016 | | | | | Percent Change |
| | GEN | ELL | SPED | GIFTED | Total Proficient | GEN | ELL | SPED | GIFTED | Total Proficient | |
| 3 | 21% | 2% | 3% | 74% | 18% | 23% | 4% | 5% | 79% | 21% | +3% |
| 4 | 27% | 2% | 3% | 77% | 21% | 33% | 1% | 6% | 83% | 27% | +6% |
| 5 | 20% | 0% | 2% | 68% | 16% | 34% | 2% | 2% | 97% | 27% | +11% |
| 6 | 16% | 0% | 1% | 79% | 14% | 25% | 0% | 1% | 84% | 21% | +7% |
| 7 | 21% | 0% | 3% | 86% | 19% | 30% | 1% | 3% | 92% | 26% | +7% |
| 8 | 23% | 0% | 2% | 95% | 21% | 24% | 1% | 1% | 88% | 21% | +/-0% |

| AzMERIT Math | | | | | | | | | | | |
|--------------|------|-----|------|--------|------------------|------|-----|------|--------|------------------|----------------|
| Grade | 2015 | | | | | 2016 | | | | | Percent Change |
| | GEN | ELL | SPED | GIFTED | Total Proficient | GEN | ELL | SPED | GIFTED | Total Proficient | |
| 3 | 20% | 5% | 7% | 74% | 20% | 35% | 12% | 12% | 92% | 32% | +12% |
| 4 | 24% | 1% | 4% | 61% | 22% | 33% | 2% | 11% | 84% | 30% | +8% |
| 5 | 19% | 1% | 3% | 72% | 21% | 31% | 4% | 5% | 69% | 29% | +8% |
| 6 | 11% | 1% | 3% | 60% | 15% | 18% | 2% | 1% | 76% | 21% | +6% |
| 7 | 14% | 1% | 1% | 58% | 16% | 18% | 2% | 2% | 73% | 20% | +4% |
| 8 | 19% | 0% | 1% | 71% | 22% | 23% | 3% | 3% | 67% | 23% | +1% |
| ALG | 79% | N/A | 100% | 90% | 84% | 71% | 0% | 100% | 90% | 77% | -7% |
| GEOM | 61% | N/A | N/A | 63% | 62% | 67% | N/A | N/A | 91% | 82% | +20% |

| AIMS Science | | | | | | | | | | | |
|--------------|------|-----|-------|---------|------------|------|-----|-------|---------|------------|----------------|
| Grade | 2015 | | | | | 2016 | | | | | Percent Change |
| | FFB | App | Meets | Exceeds | Total Meet | FFB | App | Meets | Exceeds | Total Meet | |
| 4 | 25% | 36% | 28% | 12% | 40% | 27% | 31% | 30% | 12% | 42% | +2% |
| 8 | 30% | 24% | 25% | 21% | 46% | 35% | 22% | 25% | 18% | 43% | -3% |

| BENCHMARK 1 English Language Arts | | | | | | | | | | | |
|-----------------------------------|------|-----|-----|----|------------------|------|-----|-----|-----|------------------|----------------|
| Grade | 2015 | | | | | 2016 | | | | | |
| | MP | PP | P | HP | Total Proficient | MP | PP | P | HP | Total Proficient | Percent Change |
| 1 | 16% | 25% | 52% | 7% | 59% | 13% | 21% | 53% | 13% | 66% | +7% |
| 2 | 45% | 19% | 31% | 5% | 36% | 45% | 18% | 29% | 8% | 37% | +1% |
| 3 | 62% | 17% | 18% | 3% | 21% | 59% | 19% | 20% | 2% | 22% | +1% |
| 4 | 52% | 25% | 21% | 1% | 22% | 49% | 27% | 22% | 1% | 23% | +1% |
| 5 | 50% | 29% | 22% | 0% | 22% | 41% | 23% | 35% | 1% | 36% | +14% |
| 6 | 57% | 20% | 19% | 4% | 23% | 44% | 27% | 27% | 1% | 28% | +5% |
| 7 | 39% | 31% | 29% | 1% | 30% | 39% | 34% | 27% | 1% | 27% | -3% |
| 8 | 43% | 29% | 27% | 1% | 28% | 36% | 22% | 36% | 6% | 42% | +14% |

| BENCHMARK 1 Mathematics | | | | | | | | | | | |
|-------------------------|------|-----|-----|-----|------------------|------|-----|-----|-----|------------------|----------------|
| Grade | 2015 | | | | | 2016 | | | | | |
| | MP | PP | P | HP | Total Proficient | MP | PP | P | HP | Total Proficient | Percent Change |
| K | 15% | 30% | 44% | 12% | 56% | 12% | 24% | 47% | 17% | 64% | +8% |
| 1 | 20% | 16% | 36% | 27% | 63% | 13% | 15% | 38% | 34% | 72% | +9% |
| 2 | 31% | 29% | 32% | 8% | 40% | 23% | 18% | 37% | 22% | 59% | +19% |
| 3 | 63% | 23% | 13% | 1% | 14% | 53% | 22% | 22% | 3% | 25% | +11% |
| 4 | 64% | 18% | 17% | 1% | 18% | 55% | 20% | 20% | 4% | 24% | +6% |
| 5 | 48% | 25% | 23% | 4% | 27% | 56% | 16% | 22% | 7% | 28% | +1% |
| 6 | 61% | 20% | 17% | 2% | 19% | 46% | 24% | 26% | 3% | 30% | +11% |
| 7 | 55% | 31% | 12% | 1% | 14% | 61% | 22% | 14% | 3% | 16% | +2% |
| 8 | 74% | 19% | 7% | 1% | 8% | 64% | 20% | 14% | 2% | 16% | +8% |

| DIBELS | | | | | | | | | |
|--------|------------|-------|-------------|---------|------------|-------|-------------|---------|----------------|
| Grade | 2015 | | | | 2016 | | | | |
| | Well Below | Below | At or Above | Passing | Well Below | Below | At or Above | Passing | Percent Change |
| K | 59% | 16% | 25% | 25% | 60% | 18% | 22% | 22% | -3% |
| 1 | 39% | 14% | 47% | 47% | 42% | 13% | 46% | 46% | -1% |
| 2 | 35% | 19% | 55% | 55% | 37% | 9% | 53% | 53% | -2% |
| 3 | 44% | 10% | 47% | 47% | 43% | 11% | 47% | 47% | 0% |

Executive Session

At this time, the Governing Board considered voting to recess the special meeting in order to convene to executive session for the following purposes:

In accordance with A.R.S. § 38-431.03(A)(1) for the purpose of conducting the Superintendent's performance evaluation.

In accordance with A.R.S. §38-431.03(A)(1) for the purpose of discussion regarding the Superintendent's performance-based pay for the 2015-2016 school year.

In accordance with A.R.S. §38-431.03(A)(1) for the purpose of discussion regarding the Superintendent's performance goals.

Ms. Smith moved to recess the meeting to executive session for the reasons stated and Ms. Wilson seconded the motion. Upon call to vote, the motion carried and the meeting recessed to executive session at 3:45 p.m.

RECONVENE TO PUBLIC SESSION

Ms. Smith moved to reconvene to public session and Ms. Wilson seconded the motion. Upon call to vote, the motion carried and public session resumed at 7:00 p.m.

ACTION ITEM

Superintendent's
Performance Pay

The Governing Board considered taking action to approve payment of the Superintendent's Performance Pay for the 2015-2016 school year as stipulated in his employment contract for an amount not to exceed \$20,000. Ms. Smith moved to approve performance pay per discussion in executive session and Ms. Wilson seconded the motion. Upon call to vote, the motion carried.

GOVERNING BOARD SELF EVALUATION

Governing Board
Self-Evaluation

The Governing Board discussed and considered conducting a self-evaluation pursuant to Board Policy BAA-*Evaluation of School Board/Board Self-Evaluation*. Ms. Wilson suggested conducting the evaluation during a study session that could be held prior to a Board meeting. This could be facilitated by ASBA in the workshop requested in January.

FUTURE MEETINGS AND EVENTS

Future Meetings:

The next meeting will take place January 12. This will include a swearing in ceremony and organizational meeting. The Board will look at conducting a workshop for team building and the Board self-evaluation at the January special meeting.

Agenda Item

Requests:

Governing Board Members were given the opportunity to request items to be included on future meeting agendas for discussion, information and/or action. Ms. Smith asked to have the superintendent evaluation regulation brought back to reflect changes suggested in executive session.

SUMMARY OF BOARD AND SUPERINTENDENT CURRENT EVENTS

Mr. Quintana reported 46 families were sponsored by the District's holiday Adopt-a-Family program.

Ms. Smith commented on the ASBA conference attended last week.

Ms. Wilson wished everyone a happy holiday.

Ms. Bartels wished happy holidays to all, as well.

ADJOURNMENT

Ms. Smith moved to adjourn the meeting and Ms. Wilson seconded the motion. Upon call to a vote, the motion carried and the regular meeting adjourned at 7:14 p.m.

Submitted By: _____
Elizabeth Powell, Executive Assistant

Approved By: _____
Mary Ann Wilson, Clerk of the Board

Date: January 12, 2017

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 6.B. TOPIC: Ratification of Vouchers

SUBMITTED BY: Ms. Jill Winn, Accounting Budget Supervisor

RECOMMENDED BY: Mr. Mike Barragan, Assistant Superintendent for Financial and Auxiliary Services

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the expense and payroll vouchers as presented.

RATIONALE:

In accordance with A.R.S. § 15-321G, the expense and payroll vouchers must be approved and ratified by the Governing Board. The attached vouchers summarize expense and payroll warrants that were issued by Glendale Elementary School District and reviewed by the Clerk of the Governing Board.

2016-2017 Fiscal Year Expense Vouchers:

| <u>DATE</u> | <u>VOUCHER #</u> | <u>AMOUNT</u> |
|-------------|------------------|---------------|
| 11/03/2016 | 2046 | \$3,812.61 |
| 11/10/2016 | 2047 | \$512,878.21 |
| 11/10/2016 | 2048 | \$127,021.36 |
| 11/18/2016 | 2049 | \$234,932.47 |
| 11/18/2016 | 2050 | \$116,539.63 |
| 11/18/2016 | 2051 | \$1,647.50 |

2016-2017 Fiscal Year Payroll Vouchers:

| <u>DATE</u> | <u>VOUCHER #</u> | <u>AMOUNT</u> |
|-------------|------------------|----------------|
| 11/03/2016 | 23 | \$1,152.53 |
| 11/14/2016 | 1012 | \$2,754,711.38 |
| 11/17/2016 | 24 | \$173,130.33 |

Source of Funding -

M & O _____ State _____ Federal _____
Budget _____ Grant _____ Grant _____ Capital _____ Other _____

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 6.C. TOPIC: Acceptance of Gifts

SUBMITTED BY: Ms. Jill Winn, Accounting Budget Supervisor

RECOMMENDED BY: Mr. Mike Barragan, Assistant Superintendent for Financial & Auxiliary Services

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

RECOMMENDATION:

It is recommended the Governing Board approve acceptance of the following gifts offered to the District.

RATIONALE:

| <u>Donor</u> | <u>Gift</u> | <u>Recipient</u> |
|----------------------|---|--------------------------|
| Kona Ice | \$60.00 gift to student council | American |
| Donor's Choose | "Financial Literacy in Action" Field Trip | Challenger |
| Donor's Choose | "A Worthwhile Writers Workshop" Project Est. Value \$450.00 | Challenger |
| Donor's Choose | "Hot Deals" Project Est. Value \$175.00 | Challenger |
| Donor's Choose | "Pom Poms, Bows, and School Spirit" Project Est. Value \$150.00 | Challenger |
| Kona Ice | \$110.00 gift to Classroom Field Trips | Coyote Ridge |
| Duke Photography | \$296.13 Classroom Field Trips | Coyote Ridge |
| Saralee Bakery Store | 20 Bakery Outlet Coupon Booklets | District Wide |
| Kingdom First (K1) | Donation of Clothing Est. Value \$75.00 | Glendale Success Academy |
| Donor's Choose | "Please help open my students Ears to Music!" 30 Sony Headphones, Project Est. Value \$270.00 | Landmark |
| Cardno, Inc. | Donation of Boxes of Binders, Rolls of Butcher Paper, 4-drawer File Cabinets | Mensendick |

Source of Funding -
M & O Budget _____ State Grant _____ Federal Grant _____ Capital _____ Other _____

GLENDALE ELEMENTARY SCHOOL DISTRICT
ACTION AGENDA ITEM

AGENDA NO: 6.D. TOPIC: Certified Personnel Report

SUBMITTED BY: Ms. Cathey Mayes, Director of Human Resources

RECOMMENDED BY: Dr. Barbara Goodwin, Assistant Superintendent for Human Resources

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, terminations, and/or contract renewals of certified personnel.

New Employment*

| | | | |
|-----------------------|---------|-------------|----------|
| 1. Ashton, Katherine* | Teacher | \$16,930.69 | 01/09/17 |
| 2. Forbes, Shelley* | Teacher | \$16,930.69 | 01/09/17 |
| 3. Gonzalez, Terry* | Teacher | \$18,178.22 | 12/19/17 |
| 4. Gross, Mary* | Teacher | \$16,930.69 | 01/09/17 |

*Salary is subject to change pending employment and transcript verification.

**Rehire Smart School-Issuance of Contract for 16-17 School Year

Resignation

| | | | |
|----------------------------|----------|--|----------|
| 1. Creger, Lori* | Personal | | 12/16/16 |
| 2. Everett, Frances* | Moved | | 12/23/16 |
| 3. Shepherd-Neal, Victoria | Personal | | 01/13/17 |

*Recommend liquidated damages fee applied per contract

Change of Position

| | | | |
|------------------------|--|--|----------|
| 1. Fischer, Lindsay | Change from SUB Teacher to Special Education Teacher | | 01/09/17 |
| 2. Hailey, Nicholas L. | Change from SUB Teacher to Band Teacher | | 01/09/17 |

Guest Teacher - New Hire

| | | | |
|--------------------------|---------------|--|----------|
| 1. Copeland, Wanda D. | Guest Teacher | | 01/09/17 |
| 2. Gatesman, Leif M. | Guest Teacher | | 01/09/17 |
| 3. Rippere, Katherine G. | Guest Teacher | | 01/09/17 |
| 4. Ramirez, Robert R. | Guest Teacher | | 01/09/17 |

Guest Teacher - Rescind

| | | | |
|--------------------|---------------|--|----------|
| 1. Taylor, Lori E. | Guest Teacher | | 12/20/16 |
|--------------------|---------------|--|----------|

Guest Administrator - Re-Hire

| | | | |
|--------------------|-----------------|--|----------|
| 1. Pesch, Diane M. | Guest Principal | | 12/23/16 |
|--------------------|-----------------|--|----------|

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 6.E. TOPIC: Classified Personnel Report

SUBMITTED BY: Ms. Jacqueline Horine, Coordinator for Classified Human Resources

RECOMMENDED BY: Dr. Barbara Goodwin, Assistant Superintendent for Human Resources

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the employments, resignations, retirements, promotions, leaves of absence, cancellations of employment, and/or terminations of classified personnel.

New Employment

| | | | |
|-------------------------|--------------------------------------|---------|----------|
| 1. Boyle, Randy L. | Buyer/Contract Specialist | \$19.88 | 01/17/17 |
| 2. Boyle, Randy L. | Substitute Buyer/Contract Specialist | \$17.91 | 01/09/17 |
| 3. Cota, Lareina | Educational Assistant | \$10.00 | 01/09/17 |
| 4. Flores, Sergio | Lead Custodian | \$14.07 | 01/09/17 |
| 5. Heagy, Tabettha | Food Service Worker | \$10.00 | 01/09/17 |
| 6. Higgins, Kathleen | Food Service Worker | \$10.00 | 01/09/17 |
| 7. Lerma, Ruby J. | Substitute Cleaner | \$9.90 | 12/19/16 |
| 8. Montalbo, Juanita | Campus Monitor | \$10.00 | 01/09/17 |
| 9. Murchison, Lona M. | Substitute Bus Monitor | \$9.20 | 12/19/16 |
| 10. Nevarez, Beatriz | Food Service Cashier | \$10.00 | 01/09/17 |
| 11. Sills, Christina A. | Administrative Secretary-Department | \$15.15 | 12/19/16 |
| 12. Smith, Keeley | Educational Assistant | \$10.00 | 01/09/17 |

Rehire

| | | | |
|-----------------------|-----------------------|---------|----------|
| 1. Allen, Don | School Bus Driver | \$14.55 | 12/19/16 |
| 2. Brownridge, Keisha | School Bus Driver | \$14.97 | 01/09/17 |
| 3. Chaparro, Erick H. | Campus Monitor | \$9.20 | 12/19/16 |
| 4. Pasos, Bianca Lucy | Educational Assistant | \$11.69 | 12/13/16 |

Position Change

| | | | |
|-------------------------------|--|---------|----------|
| 1. Alvino, Alan | From Trainee School Bus Driver to School Bus Driver | \$13.65 | 01/09/17 |
| 2. Herrera, Luz | Substitute Cleaner to Cleaner I | \$10.00 | 01/09/17 |
| 3. Lozano, Debra | From Food Service Specialist to Food Service Manager | \$16.16 | 01/09/17 |
| 4. Marshall, Shaniqua T. | From Substitute Bus Monitor to Bus Monitor | \$9.20 | 12/19/16 |
| 5. San Miguel-Chavez, Rebecca | From Cleaner to Clerical Substitute | \$13.65 | 12/13/16 |
| 6. Villanueva, Marcelina | From Food Service Cashier to Food Service Specialist | \$11.56 | 01/09/17 |

Resignation

| | | | |
|----------------------------|---------------------------------|------------------|----------|
| 1. Desselles, Charles | Educational Assistant | Personal | 12/16/16 |
| 2. Desselles, Charles | Campus Monitor | Personal | 12/16/16 |
| 3. Doepke, Darlene | School Bus Driver | Health | 12/13/16 |
| 4. Entringer, Beth A. | Buyer/Contract Specialist | Other Employment | 01/13/17 |
| 5. Favela, Annabell | School Bus Driver | Other Employment | 12/23/16 |
| 6. Galaviz, Ashley | Substitute Cleaner | Education | 12/23/16 |
| 7. Hurtado-Ival, Alma | Administrative Secretary-School | Personal | 01/13/17 |
| 8. King, Barbara Rose | School Bus Driver | Retire | 12/23/16 |
| 9. Mazariegos, Cristina P. | Food Service Worker | Personal | 12/02/16 |

Rescinded Resignation

| | | | |
|------------------------|-----------------------|--|----------|
| 1. McCutcheon, Javelin | Educational Assistant | | 12/16/16 |
|------------------------|-----------------------|--|----------|

Decrease in Hours

1. Contreras, Maria E

Campus Monitor

\$9.20

12/19/16

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 6.F. TOPIC: Approval of Travel

SUBMITTED BY: Various Departments

RECOMMENDED BY: Mr. Joe Quintana, Superintendent

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the requests for employee and Board members' out-of-county travel as presented.

| <u>Traveler</u> | <u>Purpose/Location</u> | <u>Dates</u> | <u>Cost</u> |
|-------------------------------|---|---------------------|------------------------|
| Tom Clark Russell Deneault | ISTE 2017 Conference San Antonio, TX | June 25-28 | \$3,835 <i>M&O</i> |
| Alicia Bender | Kagan Conference Clark County, NV | Feb 16-20 | \$1,600 <i>Title I</i> |

TRAVEL REQUEST FORM

For Out-of-County/Out-of-State Travel by District Employee

This form must be turned in with purchase requisitions and PAR to the Superintendent's Office with enough advance notice to ensure Board approval prior to travel date.

Name of Traveler(s): Tom Clark & Russell Deneault

Working at School/Department: Information Technology Department

Reason for Travel: To attend the ISTE 2017 Conference

Traveling to: San Antonio, Texas

Dates of Travel: June 25-28th, 2017

Substitute Needed/Dates: DNA

| | Code | Cost | Requisition Number |
|-------------------------|-----------------------------------|-------------------|---------------------------|
| Charge Sub to: | <u>N/A</u> | <u>\$N/A</u> | <u></u> |
| Charge Registration to: | <u>001.100.2570.6360.571.0000</u> | <u>\$900.00</u> | <u></u> |
| Charge Airline/Bus to: | <u>001.100.2570.6580.571.0000</u> | <u>\$1931.40</u> | <u></u> |
| Charge Meal/Lodging to: | <u>001.100.2570.6580.571.0000</u> | <u>\$1003.56</u> | <u></u> |
| Charge Auto Mileage to: | <u>001.100.2570.6580.571.0000</u> | <u>\$N/A</u> | <u></u> |
| | Total Cost of Travel | <u>\$3,834.96</u> | <u></u> |

APPROVED BY: _____ **DATE** _____

_____ Approved _____ Not Approved By the Governing Board on _____ date

**Per diem for meals is \$54.00 per day.*

CONFERENCE/WORKSHOP REQUEST
JUSTIFICATION FORM

Must be completed and submitted to the Superintendent's Office for transmittal to the Governing Board along with the Travel Request Form.

Name of Traveler(s): Tom Clark & Russell Deneault

Conference/Workshop Title: 2017 ISTE Conference
(Reason for Travel)

1. Relevance of conference/workshop to employee(s) work responsibilities:

The annual conference for the International Society for Technology in Education (ISTE) provides the opportunity to learn about best practices for educational technology in K-12 systems. Access to the latest trends in technology are available for a "real time" evaluation and consideration of how they will impact the students and staff of GESD.

2. How will employee(s) share information with colleagues?

Relevant information will be shared through IT staff meetings, School Technology Mentor meetings and discussions, interaction with school and department staff.

3. How is the conference/workshop related to district, school or department goals and or objectives?

The conference will support the development of a long-range technology plan, improving student access to digital resources, and technology training and professional development for GESD staff.

TRAVEL REQUEST FORM

For Out-of-County/Out-of-State Travel by District Employee

This form must be turned in with purchase requisitions and PAR to the Superintendent's Office with enough advance notice to ensure Board approval prior to travel date.

Name of Traveler(s): Alicia Bender
Working at School/Department: Discovery
Reason for Travel: Kagan Conference
Traveling to: Clarke County
Dates of Travel: February 16-20 , 2017
Substitute Needed/Dates: February 16, 17

Table with 4 columns: Description, Code, Cost, Requisition Number. Rows include Charge Sub to, Charge Registration to, Charge Airline/Bus to, Charge Meal/Lodging to, Charge Auto Mileage to, and Total Cost of Travel.

APPROVED BY: _____ DATE _____

____ Approved _____ Not Approved By the Governing Board on _____ date

CONFERENCE/WORKSHOP REQUEST
JUSTIFICATION FORM

Must be completed and submitted to the Superintendent's Office for transmittal to the Governing Board along with the Travel Request Form.

Name of Traveler(s): Alicia Bender

Conference/Workshop Title: Kagan Conference
(Reason for Travel)

1. Relevance of conference/workshop to employee(s) work responsibilities:

“Teacher can create full student engagement with Kagan Structures—simple yet powerful cooperative learning instructional strategies. Supported by a large body of scientific research, and proven effective in countless classrooms, schools, and districts, this revolutionary way to teach is transforming teaching and learning. Come experience the power of Kagan Structures. See how easy it is use teamwork and pairs to create a greater level of engagement than you imagined possible, even for your reluctant learners. We're not talking about group work. We're talking the real deal, and knowing the difference is the difference between engaging some and engaging all students. When we engage all students, they all learn more. They have fewer discipline problems. And because the structures are so cooperative and interactive, they work wonders for students' social skill development. Come learn easy ways to use Kagan Structures as a part of every lesson, creating greater engagement, deeper understanding of the content, improved retention, and greater liking for class and content. Kagan will give you the Seven Keys to unlock the door to successful cooperative learning.”

From Kagan

2. How will employee(s) share information with colleagues?

Mrs. Bender has been a trainer for Kagan for us, as she has a natural ability to promote interactive language and accountability. She has studied Kagan and wants to learn from the Kagan conference anything she is missing. She will provide professional development on Kagan to the rest of the staff, especially new teachers coming in that are not familiar with Kagan.

3. How is the conference/workshop related to district, school or department goals and or objectives?

We have a goal of supporting ELL students with communication and content learning as displayed by AZELLA data and AZMERIT data. We will make sure that teachers are having students speak in complete sentences, must structures to increase oral communication practice, and to support their use and deep understanding of content language. Kagan structures support ELL, Gifted, and general education students as well. This is in our CIP plan for the school year.

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 6.G. TOPIC: Disposal of Surplus Property

SUBMITTED BY: Mr. Tony Remo, Fixed Assets Specialist

RECOMMENDED BY: Mr. Mike Barragan, Assistant Superintendent for Financial & Auxiliary Services

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the items listed as surplus property and grant permission to grant permission to dispose of them through public auction or salvage company.

RATIONALE:

The District is currently using Arizona Auctioneers and Sierra Auction for surplus equipment. The following is a list of equipment that is outdated, broken, or non-repairable.

| <u>District ID#</u> | <u>Description</u> | <u>District ID#</u> | <u>Description</u> |
|---------------------|------------------------|---------------------|------------------------|
| 333038 | Active response system | 330766 | Active response system |
| 328114 | Active response system | 333043 | Active response system |
| 333033 | Active response system | 330767 | Active response system |
| 328434 | Active response system | 329499 | Active response system |
| 328166 | Active response system | 328115 | Active response system |
| 331096 | Active response system | 331097 | Active response system |
| 330768 | Active response system | 330638 | Active response system |
| 330764 | Active response system | 329360 | Active response system |
| 328113 | Active response system | 333044 | Active response system |
| 330769 | Active response system | 333039 | Active response system |
| 333031 | Active response system | 330639 | Active response system |
| 328436 | Active response system | 310409 | Hub |
| 254250 | Piano | 331751 | Smart board |
| 329033 | Security cart | 329036 | Security cart |
| 329034 | Security cart | 326291 | Security cart |
| 328559 | Security cart | 329035 | Security cart |
| 328071 | Security cart | 324707 | Alpha smart system |
| 327725 | Smart board | 327726 | Smart board |
| 330272 | Projector | 330273 | Projector |
| 330274 | Smart board | 330275 | Smart board |
| 334781 | Server | 310409 | HUB |
| 330160 | Fax machine | 336548 | Projector |
| 336618 | Projector | 321830 | Printer |

Source of Funding -

M & O _____ State Grant _____ Federal Grant _____ Capital _____ Other _____

| <u>District ID#</u> | <u>Description</u> | <u>District ID#</u> | <u>Description</u> |
|---------------------|--------------------|---------------------|--------------------|
| 329823 | Printer | 329463 | Printer |
| 320753 | Printer | 331393 | Printer |
| 326785 | Printer | 319996 | Printer |
| 336644 | Printer | 336216 | Printer |
| 331582 | Projector | 328129 | Projector |
| 328161 | Projector | 331283 | Projector |
| 334200 | Projector | 334560 | Projector |
| 333783 | Projector | 331295 | Projector |
| 333267 | Projector | 336571 | Projector |
| 328502 | Projector | 336579 | Projector |
| 327884 | Projector | 326246 | Projector |
| 332235 | Projector | 336714 | Projector |
| 337876 | Projector | 336693 | Projector |
| 336051 | Projector | 336558 | Projector |
| 331674 | Projector | 336594 | Projector |
| 336603 | Projector | 328245 | Projector |
| 334171 | Projector | 334240 | Projector |
| 334320 | Projector | 333787 | Projector |
| 334244 | Projector | 335649 | Projector |
| 333280 | Projector | 328227 | Projector |

00700 Scrap metal **
 **State Salvage Vendor

Source of Funding -
 M & O _____ State Grant _____ Federal Grant _____ Capital _____ Other _____

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 6.H. TOPIC: Trade-In of Surplus Property

SUBMITTED BY: Mr. Tony Remo, Fixed Assets Specialist

RECOMMENDED BY: Mr. Mike Barragan, Assistant Superintendent for Financial & Auxiliary Services

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the items listed as surplus property and grant permission to trade them in to Arizona Restaurant Supply.

RATIONALE:

The District is currently using Arizona Auctioneers and Sierra Auction for surplus equipment. The following is a list of equipment that is outdated, broken, or non-repairable.

| <u>District ID#</u> | <u>Description</u> | <u>District ID#</u> | <u>Description</u> |
|---------------------|--------------------|-----------------------|--------------------|
| 311624 | Oven | N/A (sn 0832R1173101) | Oven |

Source of Funding -

M & O Budget _____ State Grant _____ Federal Grant _____ Capital _____ Other _____

Glendale Elementary Food & Nutrition



7015 W. Maryland Ave.
Glendale, AZ 85303

December 15, 2016

From: Shannon Gleave

To: Board Members

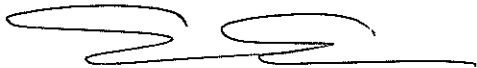
Food and Nutrition is requesting Board approval for the equipment listed below: The trade in value will be applied to the quote to purchase new ovens for Discovery.

If the equipment were to be taken to Public Auction, it would be sold at a fraction of the amount. Arizona Restaurant Supply (Mohave) is prepared to give the district as trade in:

Double Oven – Blodgett, model # DFG-100-3, Serial #
0892R1173102/0892R1173101

Double Oven – Montague, Model # 2-115AG, Serial # 040-0-37115A,
GESD Asset #311624

Thank you for your consideration,



Shannon Gleave
Director of Food and Nutrition

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 6.I TOPIC: Facsimile Signatures

SUBMITTED BY: Mr. Joseph Quintana, Superintendent

RECOMMENDED BY: Mr. Joseph Quintana, Superintendent

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the annual, routine reaffirmation of its authorization for the use of one original Board member's signature and facsimile signatures for the other Board members when signing expense and payroll vouchers.

RATIONALE:

This is a routine item which the Board approves at the onset of each new calendar year. The Board authorized this procedure for the signing of expense and payroll vouchers several years ago to help expedite the process. It is requested the Board renew this authorization for the 2017 calendar year.

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 6.J. TOPIC: Execution of Vouchers

SUBMITTED BY: Mr. Joseph Quintana, Superintendent

RECOMMENDED BY: Mr. Joseph Quintana, Superintendent

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the annual, routine resolution authorizing the signing of vouchers between Board meetings, with ratification at the next meeting pursuant to A.R.S. §15-321.

RATIONALE:

This is a routine item which the Board approves at the onset of each new calendar year. This item will permit the payment of salaries in a timely fashion and will help to maintain good vendor relations through the prompt payment of invoices and other expenses. It is requested that the Board renew this procedure for the 2017 calendar year.

PAYMENT PROCEDURES

RESOLUTION AUTHORIZING THE EXECUTION OF WARRANTS BETWEEN BOARD MEETINGS

WHEREAS, A.R.S. §15-321 sets forth the procedures for execution of warrants drawn on the District, and

WHEREAS, said statute provides that an order for salary or other expense may be signed between Board meetings if a resolution to that effect has been passed prior to the signing and that order is ratified by the Board at the next regular or special meeting of the Governing Board;

NOW, THEREFORE, BE IT RESOLVED, that said statutory procedures be, and herein is, ordered for use in the District in accordance with the provisions of A.R.S. §15-321.

This resolution was moved, seconded, and passed at a meeting of the Glendale Elementary School District No. 40 Governing Board on January 12, 2017.

ATTEST:

President

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 6.K. TOPIC: Hearing Officer List

SUBMITTED BY: Mr. Joseph Quintana, Superintendent

RECOMMENDED BY: Mr. Joseph Quintana, Superintendent

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the annual, routine reaffirmation of hearing officers who may be utilized for student discipline hearings or employee discipline hearings when needed as presented.

RATIONALE:

This is a routine item which the Board approves at the onset of each new calendar year. It is requested the Board renew this authorization for the 2017 calendar year.

HEARING OFFICER LIST

This list of potential hearing officers is established in accordance with the provisions of A.R.S. §15-541 pertaining to employee and student discipline hearings. This statute states in part, "If the governing board decides not to hold a hearing, the governing board shall designate a hearing officer to hold the hearing, hear the evidence, prepare a record and issue a recommendation to the governing board for action."

Larry K. Kelly, Ed. D.

Bill Raymond, Ed.D.

Tom Heck, Ed.D.

Carlton Jones

Paul Hanley

Attorneys who will also serve as hearing officers:

C. Benson Hufford

Melinda Garrahan

Harold J. Merkow

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 6.L. TOPIC: Authorization to Issue Preliminary Notices

SUBMITTED BY: Mr. Joseph Quintana, Superintendent

RECOMMENDED BY: Mr. Joseph Quintana, Superintendent

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the annual, routine authorization of the Superintendent, or his designee, to issue preliminary notices of inadequate classroom performance.

RATIONALE:

For notices of inadequacy of classroom performance and according to A.R.S. § 15-536.B, “. . . the board or its authorized representative, at least ninety days prior to such notice, shall give the teacher written preliminary notice of inadequacy, specifying the nature of the inadequacy with such particularity as to furnish the teacher an opportunity to correct he inadequacies and overcome the grounds for such charge. The governing board may delegate to employees of the governing board the general authority to issue preliminary notices of inadequacy of classroom performance to teachers pursuant to this subsection without the need for prior approval of each notice by the governing board. . . . “

Authorizing the Superintendent to issue preliminary notices allows for the notices to be issued without the need for approval from the Governing Board for each individual notice issued. This allows for greater timeliness of the notices, does not compromise the process, and it eliminates the need for several special Governing Board meetings.

Source of Funding -

M & O Budget _____ State Grant _____ Federal Grant _____ Capital _____ Other _____

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 6.M. TOPIC: Employee and Student Discipline Hearings

SUBMITTED BY: Mr. Joseph Quintana, Superintendent

RECOMMENDED BY: Mr. Joseph Quintana, Superintendent

DATE ASSIGNED FOR CONSIDERATION: February 11, 2016

RECOMMENDATION:

It is recommended the Governing Board authorize the use of a hearing officer to conduct student and employee discipline hearings pursuant to A.R.S. § 15.341, 15-541, and 15-843, effective for the 2017 calendar year.

RATIONALE:

According to Arizona Revised Statute, certain circumstances involving employee and student discipline require a hearing to be conducted, either in executive session by the Governing Board, or by a hearing officer. The Governing Board must authorize the use of a hearing officer, either through individual action as needed, or by action at the annual organizational meeting that all hearings conducted pursuant to A.R.S. § 15-541 and 15-843 shall be conducted before a hearing officer.

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 6.N. TOPIC: Student Activity Fund Balance Statement

SUBMITTED BY: Ms. Jill Winn, Accounting Budget Supervisor

RECOMMENDED BY: Mr. Mike Barragan, Assistant Superintendent for Financial & Auxiliary Services

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the Student Activity Fund Balance Statements for September, October and November 2016 as presented

RATIONALE:

Source of Funding -
M & O Budget _____ State Grant _____ Federal Grant _____ Capital _____ Other _____

STUDENT ACTIVITY BOARD REPORT

FOR MONTH END

September 30, 2016

| UNIT | SCHOOL LOCATION | CARRYOVER BALANCE | YEAR TO DATE REVENUE | YEAR TO DATE EXPENDITURES | CASH BALANCE |
|--------|--------------------|----------------------|-------------------------|------------------------------|--------------------|
| 101 | LANDMARK | \$8,233.22 | \$233.06 | \$0.00 | \$8,466.28 |
| 102 | ISAAC IMES | \$7,310.95 | \$863.65 | \$0.00 | \$8,174.60 |
| 103 | HAROLD W. SMITH | \$3,566.68 | \$0.00 | \$0.00 | \$3,566.68 |
| 104 | MELVIN E. SINE | \$3,796.35 | \$1,109.46 | \$188.60 | \$4,717.21 |
| 105 | WILLIAM C. JACK | \$3,249.69 | \$0.00 | \$0.00 | \$3,249.69 |
| 106 | DON MENSENDICK | \$1,749.38 | \$0.00 | \$0.00 | \$1,749.38 |
| 107 | GLENN F. BURTON | \$3,241.77 | \$0.00 | \$0.00 | \$3,241.77 |
| 108 | GLENDALE AMERICAN | \$3,151.82 | \$100.00 | \$0.00 | \$3,251.82 |
| 109 | BICENTENNIAL NORTH | \$670.67 | \$0.00 | \$0.00 | \$670.67 |
| 110 | HORIZON | \$3,570.52 | \$0.00 | \$0.00 | \$3,570.52 |
| 111 | CHALLENGER | \$6,631.84 | \$563.00 | \$0.00 | \$7,194.84 |
| 112 | BICENTENNIAL SOUTH | \$1,441.99 | \$0.00 | \$0.00 | \$1,441.99 |
| 113 | DISCOVERY | \$2,463.11 | \$683.30 | \$47.15 | \$3,099.26 |
| 114 | DESERT GARDEN | \$8,107.62 | \$802.06 | \$0.00 | \$8,909.68 |
| 115 | COYOTE RIDGE | \$3,977.95 | \$0.00 | \$0.00 | \$3,977.95 |
| 116 | DESERT SPIRIT | \$5,958.18 | \$110.00 | \$0.00 | \$6,068.18 |
| 117 | SUNSET VISTA | \$985.10 | \$0.00 | \$0.00 | \$985.10 |
| TOTAL: | | \$68,106.84 | \$4,464.53 | \$235.75 | \$72,335.62 |

STUDENT ACTIVITY BOARD REPORT

FOR MONTH END

October 31, 2016

| UNIT | SCHOOL LOCATION | CARRYOVER BALANCE | YEAR TO DATE REVENUE | YEAR TO DATE EXPENDITURES | CASH BALANCE |
|--------|--------------------|----------------------|-------------------------|------------------------------|--------------------|
| 101 | LANDMARK | \$8,233.22 | \$233.06 | \$0.00 | \$8,466.28 |
| 102 | ISAAC IMES | \$7,310.95 | \$1,093.20 | \$0.00 | \$8,404.15 |
| 103 | HAROLD W. SMITH | \$3,566.68 | \$0.00 | \$0.00 | \$3,566.68 |
| 104 | MELVIN E. SINE | \$3,796.35 | \$1,585.45 | \$188.60 | \$5,193.20 |
| 105 | WILLIAM C. JACK | \$3,249.69 | \$0.00 | \$0.00 | \$3,249.69 |
| 106 | DON MENSENDICK | \$1,749.38 | \$0.00 | \$0.00 | \$1,749.38 |
| 107 | GLENN F. BURTON | \$3,241.77 | \$466.00 | \$0.00 | \$3,707.77 |
| 108 | GLENDALE AMERICAN | \$3,151.82 | \$3,510.15 | \$0.00 | \$6,661.97 |
| 109 | BICENTENNIAL NORTH | \$670.67 | \$0.00 | \$0.00 | \$670.67 |
| 110 | HORIZON | \$3,570.52 | \$0.00 | \$0.00 | \$3,570.52 |
| 111 | CHALLENGER | \$6,631.84 | \$563.00 | \$0.00 | \$7,194.84 |
| 112 | BICENTENNIAL SOUTH | \$1,441.99 | \$0.00 | \$0.00 | \$1,441.99 |
| 113 | DISCOVERY | \$2,463.11 | \$683.30 | \$194.96 | \$2,951.45 |
| 114 | DESERT GARDEN | \$8,107.62 | \$882.06 | \$0.00 | \$8,989.68 |
| 115 | COYOTE RIDGE | \$3,977.95 | \$510.15 | \$0.00 | \$4,488.10 |
| 116 | DESERT SPIRIT | \$5,958.18 | \$867.30 | \$0.00 | \$6,825.48 |
| 117 | SUNSET VISTA | \$985.10 | \$0.00 | \$0.00 | \$985.10 |
| TOTAL: | | \$68,106.84 | \$10,393.67 | \$383.56 | \$78,116.95 |

STUDENT ACTIVITY BOARD REPORT

FOR MONTH END

November 30, 2016

| UNIT | SCHOOL LOCATION | CARRYOVER BALANCE | YEAR TO DATE REVENUE | YEAR TO DATE EXPENDITURES | CASH BALANCE |
|------|--------------------|----------------------|-------------------------|------------------------------|--------------------|
| 101 | LANDMARK | \$8,233.22 | \$2,472.56 | \$1,653.28 | \$9,052.50 |
| 102 | ISAAC IMES | \$7,310.95 | \$1,580.88 | \$135.76 | \$8,756.07 |
| 103 | HAROLD W. SMITH | \$3,566.68 | \$516.00 | \$0.00 | \$4,082.68 |
| 104 | MELVIN E. SINE | \$3,796.35 | \$2,518.70 | \$524.19 | \$5,790.86 |
| 105 | WILLIAM C. JACK | \$3,249.69 | \$0.00 | \$0.00 | \$3,249.69 |
| 106 | DON MENSENDICK | \$1,749.38 | \$483.00 | \$0.00 | \$2,232.38 |
| 107 | GLENN F. BURTON | \$3,241.77 | \$2,897.95 | \$1,590.01 | \$4,549.71 |
| 108 | GLENDALE AMERICAN | \$3,151.82 | \$3,575.15 | \$0.00 | \$6,726.97 |
| 109 | BICENTENNIAL NORTH | \$670.67 | \$10.00 | \$0.00 | \$680.67 |
| 110 | HORIZON | \$3,570.52 | \$0.00 | \$0.00 | \$3,570.52 |
| 111 | CHALLENGER | \$6,631.84 | \$1,127.00 | \$0.00 | \$7,758.84 |
| 112 | BICENTENNIAL SOUTH | \$1,441.99 | \$0.00 | \$0.00 | \$1,441.99 |
| 113 | DISCOVERY | \$2,463.11 | \$919.30 | \$541.50 | \$2,840.91 |
| 114 | DESERT GARDEN | \$8,107.62 | \$4,553.13 | \$0.00 | \$12,660.75 |
| 115 | COYOTE RIDGE | \$3,977.95 | \$869.19 | \$840.44 | \$4,006.70 |
| 116 | DESERT SPIRIT | \$5,958.18 | \$1,300.30 | \$780.20 | \$6,478.28 |
| 117 | SUNSET VISTA | \$985.10 | \$0.00 | \$0.00 | \$985.10 |
| | TOTAL: | \$68,106.84 | \$22,823.16 | \$6,065.38 | \$84,864.62 |

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 6.O. TOPIC: Auxiliary Fund Balance Statement

SUBMITTED BY: Ms. Jill Winn, Accounting Budget Supervisor

RECOMMENDED BY: Mr. Mike Barragan, Assistant Superintendent for Financial & Auxiliary Services

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

RECOMMENDATION:

It is recommended the Governing Board approve the Auxiliary Fund Balance Statements for September, October and November 2016 as presented.

RATIONALE:

Source of Funding -
M & O Budget _____ State Grant _____ Federal Grant _____ Capital _____ Other _____

AUXILIARY OPERATIONS BOARD REPORT

FOR MONTH ENDING

September 30, 2016

| UNIT | SCHOOL LOCATION | CARRYOVER BALANCE | YEAR TO DATE REVENUE | YEAR TO DATE EXPENDITURES | CASH BALANCE |
|--------|--------------------|----------------------|-------------------------|------------------------------|-----------------|
| 101 | LANDMARK | \$3,193.28 | \$0.00 | \$0.00 | \$3,193.28 |
| 102 | ISAAC IMES | \$2,770.38 | \$372.57 | \$0.00 | \$3,142.95 |
| 103 | HAROLD W. SMITH | \$541.89 | \$0.00 | \$0.00 | \$541.89 |
| 104 | MELVIN E. SINE | \$2,917.54 | \$384.00 | \$5.27 | \$3,296.27 |
| 105 | WILLIAM C. JACK | \$1,309.37 | \$0.00 | \$0.00 | \$1,309.37 |
| 106 | DON MENSENDICK | \$2,295.54 | \$0.00 | \$0.00 | \$2,295.54 |
| 107 | GLENN F. BURTON | \$1,206.22 | \$173.52 | \$0.00 | \$1,379.74 |
| 108 | GLENDALE AMERICAN | \$5,819.74 | \$375.00 | \$0.00 | \$6,194.74 |
| 109 | BICENTENNIAL NORTH | \$16.51 | \$0.00 | \$0.00 | \$16.51 |
| 110 | HORIZON | \$4,925.54 | \$30.00 | \$0.00 | \$4,955.54 |
| 111 | CHALLENGER | \$204.36 | \$0.00 | \$0.00 | \$204.36 |
| 112 | BICENTENNIAL SOUTH | \$2,186.31 | \$0.00 | \$0.00 | \$2,186.31 |
| 113 | DISCOVERY | \$830.87 | \$0.00 | \$438.11 | \$392.76 |
| 114 | DESERT GARDEN | \$8,006.29 | \$63.03 | \$0.00 | \$8,069.32 |
| 115 | COYOTE RIDGE | \$2,216.19 | \$0.00 | \$0.00 | \$2,216.19 |
| 116 | DESERT SPIRIT | \$609.89 | \$0.00 | \$0.00 | \$609.89 |
| 117 | SUNSET VISTA | \$729.70 | \$297.27 | \$0.00 | \$1,026.97 |
| TOTAL: | | \$39,779.62 | \$1,695.39 | \$443.38 | \$41,031.63 |

AUXILIARY OPERATIONS BOARD REPORT

FOR MONTH ENDING

October 31, 2016

| UNIT | SCHOOL LOCATION | CARRYOVER BALANCE | YEAR TO DATE REVENUE | YEAR TO DATE EXPENDITURES | CASH BALANCE |
|--------|--------------------|----------------------|-------------------------|------------------------------|-----------------|
| 101 | LANDMARK | \$3,193.28 | \$0.00 | \$0.00 | \$3,193.28 |
| 102 | ISAAC IMES | \$2,770.38 | \$436.07 | \$0.00 | \$3,206.45 |
| 103 | HAROLD W. SMITH | \$541.89 | \$0.00 | \$0.00 | \$541.89 |
| 104 | MELVIN E. SINE | \$2,917.54 | \$384.00 | \$5.27 | \$3,296.27 |
| 105 | WILLIAM C. JACK | \$1,309.37 | \$0.00 | \$0.00 | \$1,309.37 |
| 106 | DON MENSENDICK | \$2,295.54 | \$0.00 | \$0.00 | \$2,295.54 |
| 107 | GLENN F. BURTON | \$1,206.22 | \$248.55 | \$0.00 | \$1,454.77 |
| 108 | GLENDALE AMERICAN | \$5,819.74 | \$375.00 | \$374.67 | \$5,820.07 |
| 109 | BICENTENNIAL NORTH | \$16.51 | \$0.00 | \$0.00 | \$16.51 |
| 110 | HORIZON | \$4,925.54 | \$157.77 | \$0.00 | \$5,083.31 |
| 111 | CHALLENGER | \$204.36 | \$0.00 | \$0.00 | \$204.36 |
| 112 | BICENTENNIAL SOUTH | \$2,186.31 | \$0.00 | \$0.00 | \$2,186.31 |
| 113 | DISCOVERY | \$830.87 | \$0.00 | \$438.11 | \$392.76 |
| 114 | DESERT GARDEN | \$8,006.29 | \$63.03 | \$0.00 | \$8,069.32 |
| 115 | COYOTE RIDGE | \$2,216.19 | \$0.00 | \$0.00 | \$2,216.19 |
| 116 | DESERT SPIRIT | \$609.89 | \$0.00 | \$0.00 | \$609.89 |
| 117 | SUNSET VISTA | \$729.70 | \$359.71 | \$0.00 | \$1,089.41 |
| TOTAL: | | \$39,779.62 | \$2,024.13 | \$818.05 | \$40,985.70 |

AUXILIARY OPERATIONS BOARD REPORT

FOR MONTH ENDING

November 30, 2016

| UNIT | SCHOOL LOCATION | CARRYOVER BALANCE | YEAR TO DATE REVENUE | YEAR TO DATE EXPENDITURES | CASH BALANCE |
|--------|--------------------|----------------------|-------------------------|------------------------------|-----------------|
| 101 | LANDMARK | \$3,193.28 | \$0.00 | \$0.00 | \$3,193.28 |
| 102 | ISAAC IMES | \$2,770.38 | \$436.07 | \$0.00 | \$3,206.45 |
| 103 | HAROLD W. SMITH | \$541.89 | \$0.00 | \$0.00 | \$541.89 |
| 104 | MELVIN E. SINE | \$2,917.54 | \$1,433.00 | \$764.27 | \$3,586.27 |
| 105 | WILLIAM C. JACK | \$1,309.37 | \$0.00 | \$0.00 | \$1,309.37 |
| 106 | DON MENSENDICK | \$2,295.54 | \$0.00 | \$0.00 | \$2,295.54 |
| 107 | GLENN F. BURTON | \$1,206.22 | \$248.55 | \$0.00 | \$1,454.77 |
| 108 | GLENDALE AMERICAN | \$5,819.74 | \$375.00 | \$374.67 | \$5,820.07 |
| 109 | BICENTENNIAL NORTH | \$16.51 | \$0.00 | \$0.00 | \$16.51 |
| 110 | HORIZON | \$4,925.54 | \$157.77 | \$0.00 | \$5,083.31 |
| 111 | CHALLENGER | \$204.36 | \$0.00 | \$0.00 | \$204.36 |
| 112 | BICENTENNIAL SOUTH | \$2,186.31 | \$0.00 | \$0.00 | \$2,186.31 |
| 113 | DISCOVERY | \$830.87 | \$0.00 | \$508.37 | \$322.50 |
| 114 | DESERT GARDEN | \$8,006.29 | \$151.84 | \$0.00 | \$8,158.13 |
| 115 | COYOTE RIDGE | \$2,216.19 | \$0.00 | \$0.00 | \$2,216.19 |
| 116 | DESERT SPIRIT | \$609.89 | \$0.00 | \$0.00 | \$609.89 |
| 117 | SUNSET VISTA | \$729.70 | \$409.43 | \$0.00 | \$1,139.13 |
| TOTAL: | | \$39,779.62 | \$3,211.66 | \$1,647.31 | \$41,343.97 |

GLENDALE ELEMENTARY SCHOOL DISTRICT

ACTION AGENDA ITEM

AGENDA NO: 6.P. TOPIC: Request for Proposals 17.06.21 Staffing and Recruitment Services

SUBMITTED BY: Ms. Lourdes Banuelos, Manager of Purchasing and Warehouse

RECOMMENDED BY: Mr. Mike Barragan, Assistant Superintendent for Financial & Auxiliary Services

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

RECOMMENDATION:

It is recommended the Governing Board award Request for Proposals 17.06.21 for Staffing and Recruitment Services to: Appleton Plus People, Futures Education, Gary D Stromberg & Associates, LLC, Maxim Healthcare Services, Inc., MTX Group, My Therapy Company, Substitutes Any Time, Teachers On Call, Parallel Education Division, EDU Staff, LLC, Delta T Group Phoenix Inc., Kaleidoscope Family Solutions Inc., Concentric Healthcare Staffing, Kelly Educational Services, and Corporate Job Bank Personnel Services for the 2016-2017 school year, with the right to renew for four (4) additional years.

RATIONALE:

The Request for Proposals (RFP) was emailed to fifty (50) vendors obtained from the District's vendor list and requests from District Office contacts. It was also posted on the District's public web site.

Responses were received from fifteen (15) vendors and there were four (4) no bids. The other (31) vendors were found to be non-responsive and non-responsible for non-submittals.

The fifteen (15) vendors in the RFP were evaluated by Cathey Mayes (Director of Human Resources), Jacque Horine (Coordinator of Classified Employment), Brian Duguid (Coordinator of Recruitment), Andrea Jackson (Administrative Secretary for Special Education) and Brandi Ruiz (Administrative Secretary for Landmark School) to ensure vendors were responsive and responsible. All five evaluators use Staffing and Recruitment Services on a consistent basis.

This recommendation is the least number of suppliers necessary to meet the needs of the District. This RFP is a one (1)-year contract with the option to renew for four (4) additional one-year periods. The RFP file for this solicitation is held in the Purchasing Department for review.

Source of Funding -
M & O
Budget _____

State
Grant _____

Federal
Grant _____

Capital _____

Other _____

GLENDALE ELEMENTARY SCHOOL DISTRICT

INFORMATIONAL AGENDA ITEM

AGENDA NO: 11.A. TOPIC: Future Meetings

SUBMITTED BY: Mr. Joseph Quintana, Superintendent

RECOMMENDED BY: Mr. Joseph Quintana, Superintendent

DATE ASSIGNED FOR CONSIDERATION: January 12, 2017

Board Meetings dates for the 2016-2017 school year are listed below with the agenda topics anticipated for each meeting. Routine items, i.e., vouchers, personnel reports, travel, etc., are not included in the list.

| | |
|-------------|--|
| January 26 | Special Meeting |
| February 9 | Employment Agreements and Contracts |
| February 23 | Special Meeting |
| March 9 | Meet and Confer/Salary Recommendations Teacher Evaluation System Textbook Adoption Recruitment Report |
| March 30 | Special Meeting |
| April 13 | Employment Contract Renewals Budget Revision Board Meeting Schedule Attendance Boundaries |
| April 27 | Special Meeting |
| May 11 | Authorized Signatories Call for Election Renewal of Sole Source, Cooperative, and Purchasing Contracts |
| May 25 | Special Meeting |
| June 8 | Regular Meeting |
| June 22 | Special Meeting |